

University of Maine System
Board of Trustees

Trustee Affairs Committee
Duties and Responsibilities

Committee established: 2006

Last revised: 11/21/2008; 8/23/2010; 5/23/2011

The Trustee Affairs Committee shall be responsible for but would not be limited to such subjects as By-law changes, Board governance policies, Board annual assessments, legislative issues, and recognition and awards.

Committee Authority

Bylaws – Section 3

Board Meeting of March 14, 2005 and April 15, 2005

The primary duties and responsibilities of the Committee shall be to:

1. Recommend changes to policies, procedures and Board meeting structure.
2. Provide continuing education and development for Trustees on governance matters.
3. Make recommendations for recognition and awards.
4. Initiates an annual assessment of the effectiveness of the Board of Trustees in meeting its goals and objectives and its duties under the Charter, statutes, and the directions set out in its Policy Manual.

Membership of the Committee

The Trustee Affairs Committee shall be made up of at least three voting members of the Board of Trustees. The Chair and Vice-Chair of the Board and the Chancellor shall be ex-officio members, but the Chancellor shall have no vote.

Meetings

The meetings of the Committee ordinarily shall be called by the Committee Chair, but may be called by the Chair of the Board or a majority of the Committee.

Staff to the Committee

The Trustee Affairs Committee shall be staffed by the Clerk of the Board of Trustees.