

University of Maine System
Board of Trustees

at the University of Maine
September 14, 2008

Technology Committee Meeting

PRESENT: **Committee Members:** Barry McCrum, Chair; Tamera Grieshaber, and Lyndel Wishcamper. **Other Trustees:** Jean Flahive, Norman Fournier, Charles Johnson, William Johnson, Krisandra Horn, Marjorie Medd, Victoria Murphy, Wayne Newell, and Charles O'Leary. **Chancellor:** Richard Pattenau. **Staff:** Kelley Wiltbank, Joanne Yestramski, and Rebecca Wyke.

Absent: James Dowe, Susan Gendron, Paul Mitchell, and Margaret Weston.

Trustee McCrum, Chair, called the meeting to order.

CIO Update. Mr. Ralph Caruso, Chief Information Officer, provided an update on several technology related issues.

MaineStreet Implementation Timeline

Mr. Caruso reviewed the MaineStreet Implementation Timeline. The Student Financial section was implemented in July 2008 and the Academic Advisement section in August 2008. The Financial Aid component is on target to be implemented in February 2009.

Financial Aid Major Milestones

The integrated system testing has been completed and the readiness assessment is scheduled for October 21-22, 2008 which will be followed by the user acceptance testing from November 3-21, 2008. The historical data conversion will be in January to March with training starting in January. The go-live for the Financial Aid component is scheduled for February 2009.

Educational Broadband Spectrum Status

The opportunity to secure an agreement with Clearwire has been delayed to mid-2009. This is because Clearwire and Sprint are involved in merging their two operations. The UMS will file a plan to self transition by April 2009. By October 2010 the transition must be completed. Other possible funding sources are being evaluated which include a possibility of a UMS capital request as well as a State study group pursuing other bond funding or a revised RFP in mid-2009.

Maine Research and Education Network Status (RON)

The Phase I of the network is in production from Orono to Bangor to Portland which includes UM, UMA, USM, LAC, Bates, Bowdoin, Colby, Waterville and Bangor school districts and MPBN. The Bar Harbor to Bangor network is scheduled to begin the end of September which will link The Jackson Laboratory, MDI Biological Lab and Union 98 school district.

Phase II will be Portland to Boston and the contract for the dark fiber is in place. The agreement with University of New Hampshire is in process and this Phase is scheduled for April 2009. Funding is being pursued with the National Science Foundation to expand into northern Maine as well as a diverse coastal route.

Information Security

The regulatory compliance areas for information security include the following:

- FERPA – protection of student records
- HIPPA – protection of health care records
- GLB – protection of financial records
- Maine Data Act – protection of credit cards and social security numbers
- Visa/MasterCard Standards – protection of credit card numbers

The current activity by the UMS includes a new draft Administrative Practice Letter (APL) for information security and passwords, network monitoring, MaineStreet Application Security, new identity management system and Visa/MasterCard standards.

Technology Committee Work Plan for FY2009

Mr. Caruso provided an overview of the Technology Committee Work Plan for FY2009 which will include the following topics as well as routine updates as needed:

- November – Financial Aid Go Live Assessment and the Status of the Procurement Project
- January – Instructional Technology (Distance/On-line Learning) with the Academic Affairs Committee
- March – Research Technology and Support
- May – Summary MaineStreet Status and Initiatives

Trustee McCrum commented that the Technology Committee is pursuing adding three non-voting, non-Trustee members to the Committee. These additional Committee members will be professionals in the technology field and will provide additional expertise to the Committee.

Chancellor Pattenaudd reminded the Committee that the Financial Aid component was delayed last year and is on target for February 2009. He also stated that standardization is a key component of the PeopleSoft suite of products and in order to fully utilize the effectiveness and cost efficiency of the products there will need to be a cultural change from fewer campus specific interpretations on how data is defined and collected to a more System-wide standardization. One example of standardization is the procurement process group headed Janet Waldron, Vice President for Administration and Finance at UMaine. This group is reworking the procurement business processes.

Adjournment.

Ellen Doughty for
J. Kelley Wiltbank, Clerk of the Board