



File Name	Student Services Center.doc
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Student Services Center

Concept

The *Student Services Center* provides a single point of entry to view and update (depending on your security) a wide range of student data. It is a collection of tabs to the following components:

Student Center - displays most of what a student sees on the Student Center Self-Service page

General Info - campus community (bio-demo) data and student groups

Admissions - current admission status and program/s

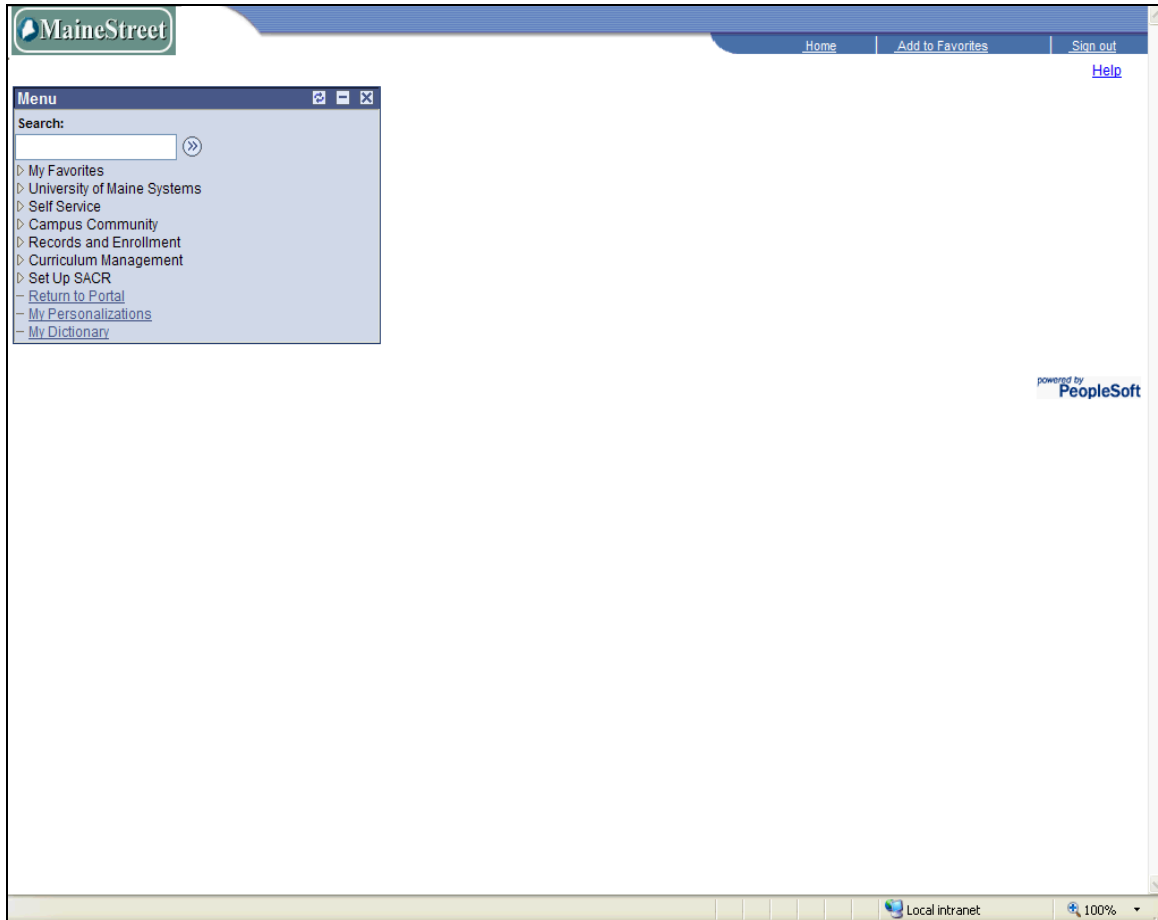
Academics - Academic Program, Term, Enrollment data

Finances - Student Account information

Transfer Credit - Transfer course, test credit and other credit



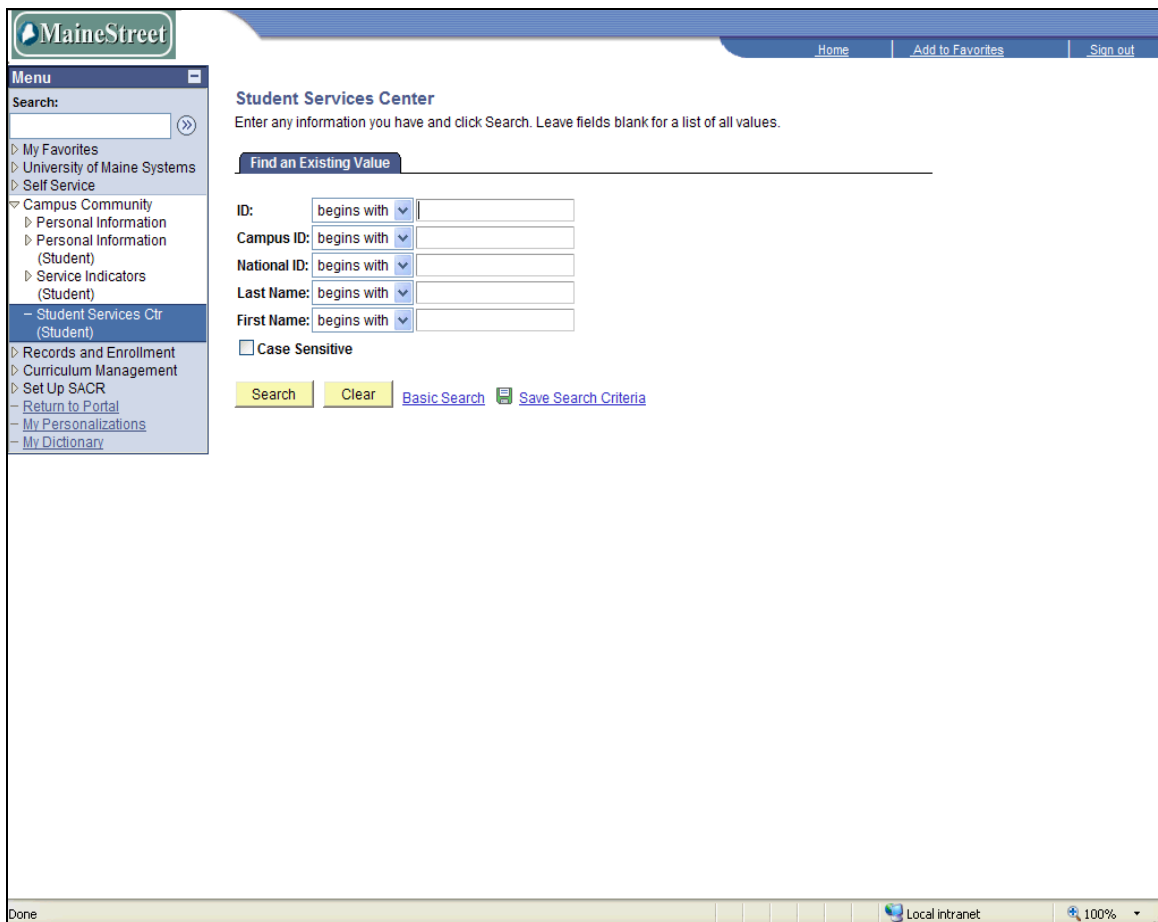
Navigation



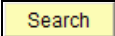
Step	Action
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- | | |
|----|---|
| 1. | From the Campus Solutions menu, click the Campus Community link.
▶ Campus Community |
| 2. | Click the Student Services Ctr (Student) link. |

Procedure



The screenshot shows the 'Student Services Center' search interface. On the left is a 'Menu' sidebar with a search box and a tree view containing categories like 'My Favorites', 'University of Maine Systems', 'Self Service', 'Campus Community', 'Personal Information', 'Service Indicators', 'Student Services Ctr (Student)', 'Records and Enrollment', 'Curriculum Management', 'Set Up SACR', 'Return to Portal', 'My Personalizations', and 'My Dictionary'. The main content area is titled 'Student Services Center' and includes the instruction: 'Enter any information you have and click Search. Leave fields blank for a list of all values.' Below this is a 'Find an Existing Value' section with five search criteria: 'ID:', 'Campus ID:', 'National ID:', 'Last Name:', and 'First Name:'. Each criterion has a 'begins with' dropdown menu and an adjacent text input field. There is also a 'Case Sensitive' checkbox. At the bottom of the search area are buttons for 'Search', 'Clear', 'Basic Search', and 'Save Search Criteria'. The browser's status bar at the bottom shows 'Done', 'Local intranet', and '100%' zoom.

- | Step | Action |
|------|---|
| 3. | On the Find an Existing Value page, you can search by entering the student's name or their 7-digit MaineStreet ID. |
| 4. | Click the Search button.
 |



Student Name ID: 0099999

student center | general info | admissions | academics | finances | transfer credit

Your Student Center

Academics

Enrollment: My Class Schedule, Wish List
 Academic History: Grades
 other academic... weekly schedule ▶

2008 Fall Schedule

Class	Schedule	Room
ENG 5-0000 LEC (14738)	Mo 10:00AM - 12:45PM	TBA
ENG 100-0001 LEC (17006)	TuFr 2:00PM - 3:20PM	Cyr Hall 200

Finances

My Account: Account Inquiry
 Financial Aid: View Financial Aid
 Account Activity

Account Summary

- You owe **4,683.50**.
- Due Now 3,678.50
- Future Due 1,005.00

** You have a past due balance of 3,678.50. **
 Currency used is US Dollar.

Personal Information

Demographic Data

Contact Information

Your Home Address	Your Mailing Address
123 My St Biddeford, ME 04005	None
Your Home Phone	Your UMS email address
207.999.9999	student.name@maine.edu

Holds

Past Due Account 3,678.500
 details ▶

To Do List

No To Do's.

Enrollment Dates

Enrollment Appointment
 You may begin enrolling for the 2008 Spring Regular Academic Session on November 19, 2007.
 details ▶

Advisor

Program Advisor
 Advisor Name
 207.999.9999
 details ▶

UMS Web Links

WebDSIS
 University of Maine System

Step Action

- The student's *MaineStreet ID* appears at the top of every tab in the *Student Services Center*. If Service Indicators have been entered for the student, those symbols appear at the top of each page, as well.

The first tab, **Student Center**, provides the same view of the self-service Student Center page as the student sees including their *class schedule* if they're enrolled for classes. Clicking any of the buttons or links on this page takes you to the same student self-service destinations.

Scroll down to view the entire page.

- Click the **General Info** tab to view Campus Community (bio-demo) information about the student.

[general info](#)



Step	Action
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- | | |
|----|--|
| 7. | The General Info page provides an overview of a student's general information from components in the <i>Campus Community</i> menu and the Student Groups component available from <i>Admissions</i> . |
|----|--|

Links at the top of the page take you directly to the information noted. Each of the sub-areas on the **General Info** page can be expanded or collapsed by clicking the green arrows. When the arrow points down, the information is expanded. When the arrow is pointing to the right, the information is collapsed.

The first section on the page displays information about *Service Indicators* set for the student. Click the Expand **Services Indicators** arrow to open the section.



Process Document

Campus Community: Student Services Center



Student Name ID: 0099999

student center general info admissions academics finances transfer credit

Service Indicators Initiated Checklists
 Student Groups Personal Data
 National ID Names
 Addresses Phones
 Email Addresses

COLLAPSE ALL
EXPAND ALL

Service Indicators edit service indicators

★ Positive ⓧ Negative

Type	Details	Amount	Currency	Active Term	Active Date	Department
ⓧ	Past Due Account	3,678.500		Beginning of time	12/18/2007	Business Office

Go to top

Initiated Checklists

Student Groups

Personal Data edit personal data

National ID edit national ids

Names edit names

Addresses edit addresses

Phones edit phones

Step	Action
------	--------

- | | |
|----|--|
| 8. | <i>Service Indicators</i> can be positive or negative. <i>Negative Services Indicators</i> are also called "holds." They may impose limits of various types on the student or applicant - for example, the student may be prevented from enrolling in any courses until the Negative Service Indicator is removed. In contrast, a <i>Positive Service Indicator</i> may give the student special privileges. |
|----|--|

Depending on security settings, a staff member may be able to place and/or release a particular Service Indicator on a student's person record. Other staff may have view only access.

To view detailed information about the Service Indicator, click on the hyper-linked name of the Service Indicator in the **Details** column.



Process Document

Campus Community: Student Services Center

The screenshot shows the 'Service Indicator Detail' page. At the top left is the 'MaineStreet' logo. To the right are navigation links: 'Home', 'Add to Favorites', and 'Sign out'. The main content area is titled 'Service Indicator Detail' and contains the following information:

Academic Institution:	UMS02 University of Maine Farmington	DateTime:	12/18/2007 9:50:18AM
Service Indicator:	FH2 Past Due Account	Active Dt:	12/18/2007
Service Ind Reason:	CPD Past Due Account		

Reference:
Amount: \$3678.500 Currency Code:
Contact Person:
Placed By: Name:
Placed Method: Background
User ID: 0099999 Name: name of staff member who applied the service indicator
Department: Business Office
Placed Process Name: SFCREHST Release Process Name:

Services Impacted

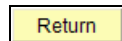
AENR	Drop only Allowed
REFND	No Refund

At the bottom of the page is a yellow 'Return' button. The browser status bar at the bottom shows 'Done', 'Local intranet', and '100%'.

Step	Action
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9. The **Service Indicator Detail** page provides information about which Institution, Department and staff member applied the Service Indicator. If the applicant/student has a balance due at the Institution, the amount due appears in the **Amount** field.

Click the **Return** button to return to the **Student Services Center**.



Process Document

Campus Community: Student Services Center



Student Name ID: 0099999

student center | general info | admissions | academics | finances | transfer credit

[Service Indicators](#) | [Initiated Checklists](#)
[Student Groups](#) | [Personal Data](#)
[National ID](#) | [Names](#)
[Addresses](#) | [Phones](#)

COLLAPSE ALL
EXPAND ALL

Service Indicators [edit service indicators](#)

★ Positive ⓧ Negative

Type	Details	Amount	Currency	Active Term	Active Date	Department
ⓧ	Past Due Account	3,678.500		Beginning of time	12/18/2007	Business Office

[Go to top](#)

[Initiated Checklists](#)
[Student Groups](#)
[Personal Data](#) [edit personal data](#)
[National ID](#) [edit national ids](#)
[Names](#) [edit names](#)
[Addresses](#) [edit addresses](#)
[Phones](#) [edit phones](#)

Step	Action
------	--------

- | | |
|-----|---|
| 10. | Now let's look at information about the student's address. Click on the Addresses link. |
| | ▶ |



Process Document

Campus Community: Student Services Center

The screenshot shows the MaineStreet web application interface. At the top, there is a navigation bar with 'Home', 'Add to Favorites', and 'Sign out' links. Below the navigation bar, a table displays account information:

			Term	
Past Due Account	3,678.500	Beginning of time	12/18/2007	Business Office

Below the table is a 'Go to top' link. The main content area is organized into sections with expandable headers:

- Initiated Checklists
- Student Groups
- Personal Data [edit personal data](#)
- National ID [edit national ids](#)
- Names [edit names](#)
- Addresses [edit addresses](#)
- Phones [edit phones](#)
- Email Addresses [edit email addresses](#)

The 'Addresses' section is expanded, showing a table of address records:

Address Type	Address	Status
Campus	Chadbourne Hall Orono, ME 04469	Active as of 2002-09-06
Home	999 My St Biddeford, ME 04005	Active as of 2002-09-06
Residence Hall	Box Mallett Hall 111 South St Farmington, ME 04938	Inactive as of 2007-02-27

Below the table is another 'Go to top' link. At the bottom of the page, there are navigation links: [Student Center](#), [General Info](#), [Admissions](#), [Academics](#), [Finances](#), [Financial Aid](#), and [Transfer Credit](#). There are also buttons for 'Return to Search' and 'Notify'. The browser status bar at the bottom shows 'Done', 'Local intranet', and '100%' zoom.

Step	Action
------	--------

- | | |
|-----|--|
| 11. | All current addresses entered in MaineStreet for the student appear in the <i>Addresses</i> section. |
|-----|--|

Process Document

Campus Community: Student Services Center



The screenshot shows the MaineStreet web application interface. At the top, there is a navigation bar with 'Home', 'Add to Favorites', and 'Sign out' links. The main content area is divided into several sections, each with a green 'edit' button:

- Student Groups**
- Personal Data** (edit personal data)
- National ID** (edit national ids)
- Names** (edit names)
- Addresses** (edit addresses)
- Phones** (edit phones)
- Email Addresses** (edit email addresses) - This section is highlighted with a red box.

Below the 'Addresses' section, there is a table with the following data:

Address Type	Address	Status
Campus	Chadbourne Hall Orono, ME 04469	Active as of 2002-09-06
Home	999 My St Biddford, ME 04005	Active as of 2002-09-06
Residence Hall	Box Mallett Hall 111 South St Farmington, ME 04938	Inactive as of 2007-02-27

Below the 'Phones' section, there is a table with the following data:

Phone Type	Phone Number	Extension	Preferred
Home	207/283-1876		<input checked="" type="checkbox"/>
Residence Hall	207/778-7702		<input type="checkbox"/>

At the bottom of the page, there are navigation links: [Student Center](#), [General Info](#), [Admissions](#), [Academics](#), [Finances](#), [Financial Aid](#), and [Transfer Credit](#). There are also buttons for 'Return to Search' and 'Notify'.

Step	Action
------	--------

- | | |
|-----|--|
| 12. | Now let's look at information about the student's email address. Scroll down the page and click the Expand <i>Email Addresses</i> arrow. |
|-----|--|





Process Document Campus Community: Student Services Center

The screenshot displays the MaineStreet web application interface. At the top left is the MaineStreet logo. The top right navigation bar includes links for Home, Add to Favorites, and Sign out. The main content area is organized into sections with expandable/collapsible headers and edit buttons:

- Student Groups**: A header with a right-pointing arrow.
- Personal Data**: A header with a right-pointing arrow and an **edit personal data** button.
- National ID**: A header with a right-pointing arrow and an **edit national ids** button.
- Names**: A header with a right-pointing arrow and an **edit names** button.
- Addresses**: A header with a downward-pointing arrow and an **edit addresses** button. Below it is a table:

Address Type	Address	Status
Campus	Chadbourne Hall Orono, ME 04469	Active as of 2002-09-06
Home	999 My St Biddetord, ME 04005	Active as of 2002-09-06
Residence Hall	Box Mallett Hall 111 South St Farmington, ME 04938	Inactive as of 2007-02-27

Below the table is a **Go to top** link.
- Phones**: A header with a downward-pointing arrow and an **edit phones** button. Below it is a table:

Phone Type	Phone Number	Extension	Preferred
Home	207/283-		<input checked="" type="checkbox"/>
Residence Hall	207/778-		<input type="checkbox"/>

Below the table is a **Go to top** link.
- Email Addresses**: A header with a downward-pointing arrow and an **edit email addresses** button. Below it is a table:

Email Type	Email Address	Preferred
Business	student.name@maine.edu	<input checked="" type="checkbox"/>
Other	student.name@maine.edu	<input type="checkbox"/>

Below the table is a **Go to top** link.

The browser's status bar at the bottom shows "Done", "Local intranet", and "100%".

Step	Action
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- | | |
|-----|--|
| 13. | All current email addresses entered in MaineStreet for the student appear. |
|-----|--|

Process Document

Campus Community: Student Services Center



MaineStreet Home | Add to Favorites | Sign out

Student Name ID: 0099999

student center | general info | **admissions** | academics | finances | transfer credit

[Service Indicators](#) | [Initiated Checklists](#)
[Student Groups](#) | [Personal Data](#) COLLAPSE ALL
[National ID](#) | [Names](#) EXPAND ALL
[Addresses](#) | [Phones](#)
[Email Addresses](#)

Service Indicators edit service indicators

★ Positive Negative

Service Indicators						
Type	Details	Amount	Currency	Active Term	Active Date	Department
<input checked="" type="radio"/>	Past Due Account	3,678.500		Beginning of time	12/18/2007	Business Office

[Go to top](#)

Initiated Checklists

Student Groups

Personal Data edit personal data

National ID edit national ids

Names edit names

Addresses edit addresses

Address Type	Address	Status
--------------	---------	--------

Done Local intranet | 100%

Step	Action
------	--------

- | | |
|-----|---|
| 14. | Click the Admissions tab to view Admissions information about the applicant/student.
admissions |
|-----|---|



Process Document

Campus Community: Student Services Center

The screenshot shows the 'Admissions' tab selected in the student portal. The student's name is redacted, and their ID is 0099999. Navigation tabs include 'student center', 'general info', 'admissions', 'academics', 'finances', and 'transfer credit'. The main content area displays application details for the University of Maine Farmington, UGRD - Undergraduate program, with application number 0099999. Key details include: Application Nbr: 0099999, Program Nbr: 0, Program Status: Active as of 05/01/2002, Program: LAS Liberal Arts & Sciences, Plan: PSY-BA Psychology, Last School Attended: xxxxxxxx High School, City: ME, Graduation Date: 06/01/2002. There are checkboxes for 'Financial Aid Interest' and 'Housing Interest: On Campus Housing'. A message states 'No recruiters associated with this application.' Below this is an 'Applicant Progression' table.

Applicant Progression					
Prospect	Applicant		Student		
Institution	University of Maine	Institution	University of Maine	Institution	
Admit Type	First-Year	Admit Type	First-Year	Requirement Term	
Admit Term	2002 Fall	Admit Term	2002 Fall	Admit Term	
Recruiting Status	Applicant	Program Status	Active	Program Status	
Status Date	07/27/2006	Program Action	Matriculation	Program Action	
Referral Source	Application	Action Reason		Action Reason	
Source Date	01/14/2003	Action Date	10/15/2007	Action Date	

Step Action

- The **Admissions** page shows the applicant's/student's admissions-related data. The applicant's status, program information and test credit scores are displayed. Scroll down the page to view all information.

Process Document

Campus Community: Student Services Center



[Home](#) | [Add to Favorites](#) | [Sign out](#)

Recruiting Status	Inquiry	Program Status	Active	Program Status	Active
Status Date	09/09/2006	Program Action	Matriculation	Program Action	Matriculation
Referral Source	Student Search Serv Coll Board	Action Reason	Deposit Fee Paid	Action Reason	Deposit Fee Paid
Source Date	11/04/2005	Action Date	04/09/2008	Action Date	09-APR-08

External Education
edit education data

- ▶ 0112654 - John Baptist Memorial HS
- ▶ 0136201 - University of Connecticut

Test Summary
edit student tests

Filter data by	Operator	Value
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

filter
show all

Test Results
Customize | View All |
First 1-5 of 6 Last

Test ID	Test Component	Test Score	Letter Score	Percentile	Test Date	Acad Level	Data Source	Date Loaded
ACT	COMP	29.00			12/01/2006	12th Grade	ACT	02/17/2007
SAT 1	ESSY	9.00			04/01/2006	11th Grade	ETS	01/09/2007
SAT 1	MATH	680.00		91	04/01/2006	11th Grade	ETS	01/09/2007
SAT 1	MCSS	60.00			04/01/2006	11th Grade	ETS	01/09/2007
SAT 1	VERB	640.00		87	04/01/2006	11th Grade	ETS	01/09/2007

[Student Center](#) | [General Info](#) | [Admissions](#) | [Academics](#) | [Finances](#) | [Financial Aid](#) | [Transfer Credit](#)

Return to Search
 Notify

Step Action

16. At the bottom of the *Admissions* page, information about other schools attended (*External Education* section), and test scores (*Test Summary* section) is provided.



Process Document Campus Community: Student Services Center

The screenshot shows the MaineStreet student portal interface. At the top, there is a navigation bar with 'Home', 'Add to Favorites', and 'Sign out' links. Below the navigation bar, the student's name and ID (0099999) are displayed. A series of tabs are visible: 'student center', 'general info', 'admissions', 'academics', 'finances', and 'transfer credit'. The 'academics' tab is currently selected.

The main content area displays application details for the student. It includes a tree view on the left showing the institution hierarchy: UMS02 - University of Maine Farmington, UGRD - Undergraduate, 0099999, CEHR - Education, Health & Rehab, UMS05 - University of Maine, UGRD - Undergraduate, 0099999, and IAS - Liberal Arts & Sciences. To the right of the tree view, the following application details are listed:

- Application Nbr: 0099999
- Program Nbr: 0
- Program Status: Active as of 05/01/2002
- Program: LAS Liberal Arts & Sciences
- Plan: PSY-BA Psychology
- Last School Attended: xxxxxxxx High School
- City:
- State: ME
- Graduation Date: 06/01/2002
- Financial Aid Interest:
- Housing Interest: On Campus Housing

Below the application details, a message states: "No recruiters associated with this application." At the bottom of the main content area, there is a table titled "Applicant Progression":

Prospect	Applicant	Student
Institution	University of Maine	Institution University of Maine
Admit Type	First-Year	Admit Type First-Year
Admit Term	2002 Fall	Admit Term 2002 Fall
Recruiting Status	Applicant	Program Status Active
Status Date	07/27/2006	Program Action Matriculation
Referral Source	Application	Action Reason

The browser's status bar at the bottom shows "Done", "Local intranet", and "100%" zoom level.

Step Action

17. Click the **Academics** tab.

[academics](#)

Process Document

Campus Community: Student Services Center



The screenshot displays the MaineStreet student portal interface. At the top, there is a navigation bar with 'Home', 'Add to Favorites', and 'Sign out' links. Below the navigation bar, the student's name and ID (0099999) are shown. A series of tabs includes 'student center', 'general info', 'admissions', 'academics', 'finances', and 'transfer credit'. The 'academics' tab is selected, showing the 'Institution / Career / Program' section. This section lists the student's enrollment at the University of Maine Farmington, specifically in the UGRD - Undergraduate program, with a focus on the CEHR - Education, Health & Rehab program and the LAS - Liberal Arts & Sciences program. Key details include the program name (LAS Liberal Arts & Sciences), student career number (0), status (Discontinued as of 05/13/2007), admit term (0394 2002 Fall), expected graduation, approved load (Full-Time), load determination (Base On Units), level determination (Base On Units), plan (PSY-BA Psychology), and requirement term (0394 2002 Fall). Below this, the 'Term Summary' section shows a list of terms from 2005 to 2008, with the 2008 Fall term selected. This section provides details for the 2008 Fall term, including eligibility to enroll (Yes), primary program (CEHR Education, Health & Rehab), academic standing status (Data unavailable), and a 'Level / Load' section showing projected academic level (Senior), term start/end (Senior), approved academic load (Full-Time), and actual academic load (Less than Half-Time).

Step	Action
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- | | |
|-----|---|
| 18. | The Academics page provides information about the student's academic history (Program/Plan, Career, Academic Load...). |
|-----|---|

The **Institution/Career/Program** section provides information about the Institution/s the student is or has been enrolled at. Scroll down the page to view all information about each Term the student was enrolled.



Process Document Campus Community: Student Services Center

Term Summary

UMS02 - University of Maine Farmington

UGRD - Undergraduate

[0910 - 2008 Fall](#)

[0820 - 2008 Spring](#)

[0810 - 2007 Fall](#)

[0730 - 2007 Summer](#)

[0720 - 2007 Spring](#)

[0710 - 2006 Fall](#)

[0630 - 2006 Summer](#)

[0620 - 2006 Spring](#)

[0610 - 2005 Fall](#)

[0540 - 2005 Summer2](#)

[0530 - 2005 Summer](#)

[0520 - 2005 Spring](#)

[0510 - 2004 Fall](#)

UMS05 - University of Maine

UGRD - Undergraduate

[0720 - 2007 Spring](#)

[0710 - 2006 Fall](#)

[0630 - 2006 Summer](#)

[0620 - 2006 Spring](#)

[0610 - 2005 Fall](#)

[0530 - 2005 Summer](#)

[0520 - 2005 Spring](#)

[0510 - 2004 Fall](#)

[0430 - 2004 Summer](#)

[0420 - 2004 Spring](#)

[0410 - 2003 Fall](#)

[0397 - 2003 Summer](#)

[0395 - 2003 Spring](#)

[0394 - 2002 Fall](#)

2008 Fall

Eligible to Enroll: Yes

Primary Program: CEHR Education, Health & Rehab

Academic Standing Status: Data unavailable

Level / Load

Academic Level - Projected: Senior

Academic Level - Term Start: Senior

Academic Level - Term End: Senior

Approved Academic Load: Full-Time

Academic Load: Less than Half-Time

Classes

Enrolled
 Dropped
 Wait Listed

Class	Description	Units	Grading	Grade	Status
EDU 302-0001 (15790)	Computers in K-8 Education (Lecture)	4.00	Graded		<input checked="" type="checkbox"/>

Statistics

2008 Fall	From Enrollment	Term Totals	Cumulative Totals
Units Towards GPA:			
Taken			94.000
Passed			94.000
In Progress	4.000	4.000	20.000
Units Not for GPA:			
Taken			
Passed			
In Progress			

Step Action

- In the **Term Summary** section, information about the most current Term appears by default. Click on the hyperlink for each Term to view academic information for that Term. If the student is or was enrolled in multiple Institutions, a separate section appears for each Institution.

Process Document

Campus Community: Student Services Center



MaineStreet Home | Add to Favorites | Sign out

Student Name ID: 0099999

[student center](#) |
 [general info](#) |
 [admissions](#) |
 [academics](#) |
 [finances](#) |
 [transfer credit](#)

Institution / Career / Program

<ul style="list-style-type: none"> UMS02 - University of Maine Farmington <ul style="list-style-type: none"> UGRD - Undergraduate <ul style="list-style-type: none"> CEHR - Education, Health & Rehab UMS05 - University of Maine <ul style="list-style-type: none"> UGRD - Undergraduate <ul style="list-style-type: none"> LAS - Liberal Arts & Sciences 	<table border="0"> <tr><td>Program:</td><td>LAS</td><td>Liberal Arts & Sciences</td></tr> <tr><td>Student Career Nbr:</td><td>0</td><td></td></tr> <tr><td>Status:</td><td>Discontin</td><td>as of 05/13/2007</td></tr> <tr><td>Admit Term:</td><td>0394</td><td>2002 Fall</td></tr> <tr><td>Expected Graduation:</td><td></td><td></td></tr> <tr><td>Approved Load:</td><td>Full-Time</td><td></td></tr> <tr><td>Load Determination:</td><td>Base On Units</td><td></td></tr> <tr><td>Level Determination:</td><td>Base On Units</td><td></td></tr> <tr><td>Plan:</td><td>PSY-BA</td><td>Psychology</td></tr> <tr><td>Requirement Term:</td><td>0394</td><td>2002 Fall</td></tr> </table>	Program:	LAS	Liberal Arts & Sciences	Student Career Nbr:	0		Status:	Discontin	as of 05/13/2007	Admit Term:	0394	2002 Fall	Expected Graduation:			Approved Load:	Full-Time		Load Determination:	Base On Units		Level Determination:	Base On Units		Plan:	PSY-BA	Psychology	Requirement Term:	0394	2002 Fall
Program:	LAS	Liberal Arts & Sciences																													
Student Career Nbr:	0																														
Status:	Discontin	as of 05/13/2007																													
Admit Term:	0394	2002 Fall																													
Expected Graduation:																															
Approved Load:	Full-Time																														
Load Determination:	Base On Units																														
Level Determination:	Base On Units																														
Plan:	PSY-BA	Psychology																													
Requirement Term:	0394	2002 Fall																													

Term Summary

<ul style="list-style-type: none"> UMS02 - University of Maine Farmington <ul style="list-style-type: none"> UGRD - Undergraduate <ul style="list-style-type: none"> 0910 - 2008 Fall 0820 - 2008 Spring 0810 - 2007 Fall 0730 - 2007 Summer 0720 - 2007 Spring 0710 - 2006 Fall 0630 - 2006 Summer 0620 - 2006 Spring 0610 - 2005 Fall 0540 - 2005 Summer2 0530 - 2005 Summer 	<table border="0"> <tr><td colspan="3">2007 Fall</td></tr> <tr><td>Eligible to Enroll:</td><td>Yes</td><td></td></tr> <tr><td>Primary Program:</td><td>CEHR</td><td>Education, Health & Rehab</td></tr> <tr><td>Academic Standing Status:</td><td colspan="2">Data unavailable</td></tr> <tr><td colspan="3"><hr/></td></tr> <tr><td colspan="3">Level / Load</td></tr> <tr><td colspan="3"><hr/></td></tr> <tr><td>Academic Level - Projected:</td><td colspan="2">Senior</td></tr> <tr><td>Academic Level - Term Start:</td><td colspan="2">Senior</td></tr> <tr><td>Academic Level - Term End:</td><td colspan="2">Senior</td></tr> <tr><td>Approved Academic Load:</td><td colspan="2">Full-Time</td></tr> <tr><td>Academic Load:</td><td colspan="2">Enrolled Full-Time</td></tr> </table>	2007 Fall			Eligible to Enroll:	Yes		Primary Program:	CEHR	Education, Health & Rehab	Academic Standing Status:	Data unavailable		<hr/>			Level / Load			<hr/>			Academic Level - Projected:	Senior		Academic Level - Term Start:	Senior		Academic Level - Term End:	Senior		Approved Academic Load:	Full-Time		Academic Load:	Enrolled Full-Time	
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Done Local intranet | 100%

Step	Action
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- | | |
|-----|--|
| 20. | Click the Finances tab.
finances |
|-----|--|



Process Document

Campus Community: Student Services Center

The screenshot shows the 'MaineStreet' student portal interface. At the top, there are navigation links for 'Home', 'Add to Favorites', and 'Sign out'. The student's name is redacted, and their ID is 0099999. Below the ID are tabs for 'student center', 'general info', 'admissions', 'academics', 'finances', and 'transfer credit'. The 'finances' tab is active, displaying the 'Tuition Calculation Summary' page. A 'calculate tuition' button is visible. The page lists a tree view of terms on the left, with '0810 - 2007 Fall' selected. The main content area shows details for '2006 Spring' at 'UMS02 - University of Maine Farmington'. It indicates that tuition calculation is required, the last calculation was on 01/01/2500, and the primary program is Liberal Arts Undergraduate. The total tuition and fees are 0.00 USD, and there are no waivers. Below this, there are sections for 'Due Charges', 'Refunds', 'Bills', and 'Payment Plans'. The 'Due Charges' section contains a table with one entry: Tuition for 2002 Fall, due 01/01/2500, for 7,500.00. The 'Refunds' section shows 0.00 USD in refundable credits. The 'Bills' section states that no bills have been generated.

Tuition Calculation Summary [calculate tuition](#)

UMS02 - University of Maine Farmington **2006 Spring**

UGRD - Undergraduate

0910 - 2008 Fall Tuition Calc Required: Yes

0820 - 2008 Spring Last Calculated on:

0810 - 2007 Fall Primary Program: LAU Liberal Arts Undergraduate

0730 - 2007 Summer Tuition Group:

0720 - 2007 Spring Total Tuition and Fees: 0.00 USD

0710 - 2006 Fall Total Waiver: 0.00

0630 - 2006 Summer Currency used is US Dollar.

Due Charges

Due Date	Term	Item Description	Due Amount
01/01/2500	2002 Fall	Tuition	7,500.00

[Adjust Due Date](#)

Refunds

Refundable Credits: 0.00 USD

Go to: [Refund Student](#)

No Refunds have been generated.

Bills

No Bills have been generated.

Payment Plans

Step Action

21. The **Finances** page provides information about the student's account (tuition calculation data, account balance, due charges, refunds, bills, payment plans...). Click on the hyperlink for each Term to view account information for that Term. If the student is or was enrolled in multiple Institutions, a separate section appears for each Institution.

Click the **Transfer Credit** tab to open that page.

[transfer credi](#)

Process Document

Campus Community: Student Services Center



The screenshot shows the MaineStreet Student Services Center interface. At the top, there is a navigation bar with 'Home', 'Add to Favorites', and 'Sign out' links. Below this, the student's name and ID (0099999) are displayed. A series of tabs includes 'student center', 'general info', 'admissions', 'academics', 'finances', and 'transfer credit'. The 'transfer credit' tab is active, showing a table of transfer credits. The table has columns for Transfer Term, External Subject / Catalog Nbr, Units Taken, Grade Input, Status, Equivalent Course, Units, and Grade. A single row is visible for the 2007 Fall term, showing BIOLOGY 100 with 3.00 units and a grade of A, which is equivalent to GEL 199 with 3.00 units and a grade of T. Below the table, there are links for 'Student Center', 'General Info', 'Admissions', 'Academics', 'Finances', 'Financial Aid', and 'Transfer Credit'. At the bottom of the interface, there are buttons for 'Return to Search' and 'Notify'.

Transfer Term	External Subject / Catalog Nbr	Units Taken	Grade Input	Status	Equivalent Course	Units	Grade
2007 Fall	BIOLOGY 100	3.00	A	Posted	GEL 199	3.000	T

Step Action

22. The **Transfer Credit** page provides information about *Course Credits*, *Test Credit* and *Other Credits* Transfer Models.

Click the **student center** tab to return to that page.

[student center](#)

23. **End of Procedure.**