

University of Maine System  
Board of Trustees

**Student Affairs Committee**  
Duties and Responsibilities

Committee established: 1973

Last revised: 11/21/2008; 8/23/2010; 5/23/2011

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The Student Affairs Committee shall have oversight of all activities relating to the students including student recruitment, retention, student success, and all other activities and initiatives.

Committee Authority

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Bylaws – Section 3  
Board of Trustee Policy Manual  
Section 500 – Student Affairs

The primary duties and responsibilities of the Committee shall be to:

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1. At least every three years ensure to conduct a review of the UMS Student Conduct Code and recommend for approval.
2. The Committee also reviews other student codes, behaviors, or ethics (ie student athletes).
3. The Committee is responsible for sending the following agenda items to the Board of Trustees for review or approval
  - a. Recruitment and Admissions Updates
  - b. Discussions Regarding Student Success
  - c. Retention Strategies
  - d. Financial Aid Discussions
  - e. UMS Student Conduct Code
  - f. Enrollment Reports
4. All Committee actions shall be reported to the Board for approval.

Membership of the Committee

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The Student Affairs Committee shall be made up of at least three voting members of the Board of Trustees. The Chair and Vice-Chair of the Board and the Chancellor shall be ex-officio members, but the Chancellor shall have no vote. One faculty and four student representatives to the Board may be members of the Student Affairs Committee, but have no vote.

## Meetings

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The meetings of the Committee ordinarily shall be called by the Committee Chair, but may be called by the Chair of the Board or a majority of the Committee.

## Staff to the Committee

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The Student Affairs Committee shall be staffed by the Executive Director of Student Affairs.