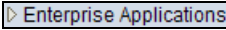
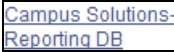
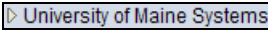

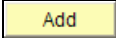
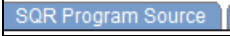
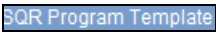

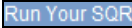





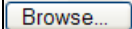
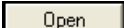

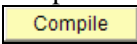
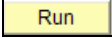



## Run Your SQR\_CSRPT

1.	<p>Click the <b>Enterprise Applications</b> link.</p> 
2.	<p>Click the <b>Campus Solutions-Reporting DB</b> link.</p> 
3.	<p>From the Campus Solutions Reporting DB, click the <b>University of Maine Systems</b> link.</p> 
4.	<p>Click on the <b>Utilities</b> link.</p>
5.	<p>Click on the <b>Run Your SQR</b> link.</p>
6.	<p>Before you can run your SQR, you must create a <b>Run Control ID</b>. A <i>Run Control ID</i> is an identifier that, when paired with your <i>User ID</i>, uniquely identifies the process you are running.</p> <p>The <i>Run Control ID</i> allows for important parameters to be available for a process when the process runs. This ensures that when a process runs in the background it does not have to prompt you for any additional values. All parameters are stored within the system and associated with Run Control IDs and User IDs. No one else can view or use the Run Control IDs that you create.</p> <p>Click the <b>Add a New Value</b> tab to create a <b>Run Control ID</b>.</p> 
7.	<p>On the <b>Add a New Value</b> page, you must enter a name for the <b>Run Control ID</b>. Creating a Run Control ID name that is relevant to the SQR might help you remember it for future use. By creating your own <b>Run Control ID</b>, you can save it and all of the assigned parameters.</p> <p>After you create the new Run Control ID, the next time you run this process you will select the <b>Find An Existing Value</b> tab, click the <b>Search</b> button and select this Run Control from the list.</p>
8.	<p>Click the <b>Add</b> button to open the <b>Run Your SQR</b> page.</p> 
9.	<p>The <b>Run Your SQR</b> tool is used to upload, compile and setup your SQR to run.</p> <p>Various resources are available to you, as well.</p> <p>Click the <b>SQR Program Source</b> tab.</p> 
10.	<p>The <b>SQR Program Source</b> page displays the source of a currently loaded SQR. You cannot modify this listing.</p> <p>Click the <b>SQR Program Template</b> tab.</p> 

11.	<p>The <b>SQR Program Template</b> page provides basic SQR program structure. It includes basic required setup and sections to constitute a SQR program.</p> <p>Click the <i>UM Functions Documentation</i> tab.</p> <p></p>
12.	<p>The <b>UM Functions Documentation</b> tab lists a collection of procedures placed under the name of SQC for use in the SQRRUNNER environment.</p> <p>Click the <i>Run Your SQR</i> tab to return to that page.</p> <p></p>
13.	<p>Links to helpful documentation are provided in the <i>Documentation</i> section of the <b>Run Your SQR</b> page.</p> <p>Click the <a href="#">SQR Developer Guide</a> link to open PeopleBooks in a new browser window.</p> <p></p>
14.	<p>When finished, close this browser window.</p> <p>Click the <b>X</b> button to close the window.</p> <p></p>
15.	<p>Click the <b>SQR Language Reference</b> link.</p> <p></p>
16.	<p>When finished, close this browser window.</p> <p>Click the <b>X</b> button to close the window.</p> <p></p>
17.	<p>The first step to run a SQR is to upload it. Click the <i>Upload</i> button to begin the process.</p> <p>Click the <b>Upload</b> button.</p> <p></p>
18.	<p>Click the <i>Browse</i> button to locate your SQR in a specific directory. This could be any drive or directory available to you through your computer.</p> <p>Click the <b>Browse...</b> button.</p> <p></p>
19.	<p>Click on the SQR file (i.e. CSsqr01.sqr) to select it.</p>
20.	<p>Click the <b>Open</b> button.</p> <p></p>
21.	<p>Click the <b>Upload</b> button.</p> <p></p>

22.	<p>After the file has successfully loaded, the name of the uploaded SQR file appears in the <b>Program Name</b> field. Check the <b>Status</b> of the upload in the status section.</p> <p><b>Note:</b> <i>Each time you make any changes to your program you MUST upload the program again to introduce the modified source code to this SQRRUNNER environment.</i></p> <p>After your SQR has been successfully loaded, click the <b>Compile</b> button to initiate the compilation process.</p> <p></p>
23.	<p>Before continuing, check the <b>Status</b> section to ensure that the compilation was successful. Any compile errors will be listed below the <b>Status</b> line.</p> <p>If no errors occurred, enter the field <b>Name</b> and <b>Value</b> for each input parameter desired as run control for your program. Program procedure looks for the procedure Name in the SQR logic and pulls in the corresponding Value.</p> <p><b>Note:</b> <b>Name</b> represents a literal field name. <b>Value</b> represents an assigned value to related literal field name.</p>
24.	<p>If necessary, click the + sign to add a new row and enter additional parameters for the SQR.</p>
25.	<p>If you have added more than one row of parameters, when finished, make certain to click the <b>View All</b> link to view all Input Parameter rows.</p>
26.	<p>In the <b>Run</b> section of the page you can specify the <b>Run time</b>, <b>Recurrence Name</b> and <b>Report Output Format</b> for the SQR.</p> <p>Click the drop-down arrow in the <b>Report Output Format</b> field.</p>
27.	<p>Click on <b>PDF</b> to select it. <input type="text" value="PDF"/></p>
28.	<p>When ready to run the SQR, click the <b>Run</b> button.</p> <p></p>
29.	<p>Click the <b>Refresh</b> button until the Status section indicates the process has successfully run.</p> <p></p>
30.	<p>Note the <b>Process Instance #</b> and click the <b>Go to Report Manager</b> link to open the <b>Report Manager Administration</b> page.</p> <p><a href="#">Go to Report Manager</a></p>
31.	<p>On the <b>Report Manager Administration</b> page, find the appropriate process instance in the <b>Report List</b> section and click on the file name in the <b>Description</b> column to open the file in a new browser window.</p>
32.	<p>After the file opens, you can save it to a directory or print it. When finished close this browser window.</p>
33.	<p>On the <b>Report Manger Administration</b> page, click the <b>Go back to Run Your SQR!</b> link to return to the <b>Run Your SQR</b> page.</p> <p><a href="#">Go back to Run Your SQR!</a></p>
34.	<p><b>End of Procedure.</b></p>