

# News from



MaineStreet

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[www.maine.edu/system/mainestreet/](http://www.maine.edu/system/mainestreet/)



## On the horizon

### Student Financials

Closer than the horizon, actually: students can now view their billing information for Fall 2008 in MaineStreet Student Self-Service.

For the first time ever in the University of Maine System (but depending upon the campus) students will be able to make some of their payments online. Eventually, online payments will be accepted by all seven institutions; the timing of this is a local campus decision.

*Want local details about Student Financials? Check with your campus Bursar's or Student Billing Office.*

### Financial Aid

In February of 2009, Student Financial Aid processing will move to MaineStreet. Until then, an interface crafted by the technical team will allow necessary information to flow between MaineStreet (where Student Records, Admissions, and Campus Community now reside and where Student Financials soon will reside) and Financier (where Financial Aid remains). While this interface will not provide the same level of service as did the old ISIS-Financier interface, it'll get the job done for the next seven or so months. Once Financial Aid goes live in MaineStreet, the level of service will be improved.

*Want local details about Financial Aid? Check with your campus Financial Aid Office.*

### Financials Upgrade









Work continues on the upgrade to Financials 9.0, planned for early in March 2009, and good progress is being made toward the target date. As noted in the mid-April 2008 issue of **News**, changes will be visible primarily in the areas of accounts payable and purchasing, where screens are being re-worked for more efficiency and fewer mouse clicks. If your work takes you to Financials in MaineStreet, you'll eventually receive any information you might need to work confidently in the upgraded system.

*Local details about the Financials upgrade will be available as the upgrade date approaches.*

#### Also in this issue:

Campus Solutions: what, when, who; The Glossary: terms for student id, account activation, login; Notes from the campuses; Scene on MaineStreet

# Campus Solutions: what, when, who

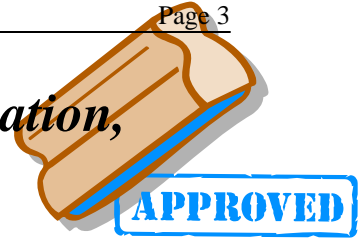
Go to MaineStreet for:	When?	Affects:
 Begin building fall 2008 class schedule	September 2007 and beyond	Student Records IDP Team; all academic departments (depending on campus)
 Application fees and payments	October 1, 2007 and beyond	Admissions Offices; Business Offices; Shared Processing Center
 Fall 2008 enrollment deposit processing	October 1, 2007 and beyond	Admissions Offices; Business Offices
 Convert ISIS schedule of classes for fall 2008 to new system	September/October 2007	Student Records IDP Team; Student Records Offices
 Begin transfer credit evaluation for fall 2008 new admits	January 2008 and beyond	Admissions Offices; Transfer Officers; Student Records Offices; Financial Aid Offices; academic departments (depending on campus); incoming transfer students
 Academic Advisement (available)	March 2008 and beyond	All academic departments, depending on campus; Academic Advisement IDP Team; Student Records Offices; students
 Fall 2008 registration, including student self-service	March/April 2008 and beyond	All academic departments; all students; Student Records Offices
 Conversion of spring 2008 grades from ISIS to PeopleSoft	June 2008	Student Records IDP Team
Calculating tuition and fees for fall 2008; printing and mailing bills	July 2008 and beyond	Student Financials IDP Team; Business Offices
Spring 2009 registration, including student self-service	November 2008 and beyond	All academic departments; all students; Student Records Offices
Fall 2008 final grades	December 2008 and beyond	All academic departments; Student Records Offices
Disburse Student Financial Aid	February 2009	Financial Aid Offices; Business Offices

The above chart does not include every process in every office that will be shifted to our new system, but is meant to provide an overview of the major events. Many implementation details are campus-based. Highlighted rows have the potential to involve all academic departments, depending on campus.



means milestone has been successfully met.

## *The Glossary: terms for student identification, account activation, and login*



As we work our way down MaineStreet, it has become clear that we need to clarify some terms and come to consistency in how we define certain things. It may take some time to re-train ourselves to use different terms, but in a continuing effort to achieve some common understanding among all MaineStreet users, these terms for student identification, account activation, and login purposes should be used.

**MaineStreet ID:** The unique seven-digit number provided to an applicant (or new student) in the acknowledgement letter; to be used with the **Account Activation Key** to activate the **UMS Account**. *Students who do not know their **MaineStreet ID** should contact their university registrar's (student records) office.*

**Account Activation Key:** String of characters used with the **MaineStreet ID** or the **EMPLID** to activate the **UMS Account**. *Students who do not know their **Account Activation Key** should contact their university IT help desk.*

**EMPLID:** The unique seven-digit number provided to employees; to be used with the **Account Activation Key** to activate the **UMS Account**.

**UMS Account:** The combination of a **UMS Username** and **password** for the purpose of connecting to and using electronic services

provided by UMS and its institutions, such as modem pools, MaineStreet, and email access.

**UMS Username:** A string of text that is part of the **UMS Account** and that identifies the user. It is used with a **password** to connect to and use electronic services. The **UMS Username** is usually name-based, often **firstname.lastname**. *This has formerly been referred to as the **UMS User ID**. Other similar terms used include login and sign-on.*

**Password:** User-generated string of at least six characters used in conjunction with the **Username** to log in to electronic services such as MaineStreet, Blackboard, Web CT, computer clusters, et al. *The **password** should be carefully protected by the user.*

**UMS Email Address:** Takes the form of **Username@maine.edu**. *Official University System-related messages are sent to this address.*

## *Notes from the campuses: using MaineStreet*

Registration at USM went better than I had hoped possible. There were no registration process problems that I am aware of. There were a number of minor class setup problems that were corrected as they were discovered. My gut tells me that more students used Student Self-Service to register than used IVR/DSIS in the past.

–**Steven Rand**

*Registrar, University of Southern Maine*

From UM's perspective, the implementation went extremely well. Since we were able to convert all of our academic history, we were able to fully utilize the prerequisite checking that MaineStreet offers. We had only a handful of pre-reg glitches (we did a LOT of testing prior to the enrollment period); most were resolved quickly. Our faculty jumped on board with many tasks including using the Faculty Center for advising their students. That's not to say we didn't have some grumblers, but we were very pleased overall. Students like the new system too, and I heard some say they will not miss DSIS.

–**Linda Reid**

*Assistant Director of Student Records, UMaine*

*Continued on page 4.*



UNIVERSITY OF MAINE SYSTEM

Administrative Systems Development & Support  
 16 Central Street  
 Bangor, ME 04401  
[www.maine.edu/system/mainestreet/](http://www.maine.edu/system/mainestreet/)

*Notes from the campuses, continued*

The faculty at UMFK have always been involved in their advisees' course registration process. Continuing this involvement was a high priority during the conversion to MaineStreet. The Faculty Center provided not only the registration tools for faculty but also added features in the area of advising that were not previously available.

The actual registration period went well. There were the occasional issues, especially with the revised system of student registration appointments. Many students missed their scheduled registration appointment and could only register after the registration period was over. This resulted in a larger than usual number of students registering beyond the scheduled registration period.

*--Don Raymond  
 Registrar, University of Maine at Fort Kent*

# Scene on MaineStreet



**Holly Spencer** (far left) and **Marty Berry**, both from the University of Southern Maine, are among the members of the Student Financials IDP Team who have convened in Bangor and worked for many months on the setup of Student Financials on MaineStreet.

Holly is USM's Assistant Director of Student Information Systems, Financial Resources, and Marty is Director.

**IN THIS ISSUE**

**On the horizon..... 1**  
**CS: what, when who ..... 2**  
**The Glossary..... 3**  
**Notes from campuses..... 3**  
**Scene on MaineStreet..... 4**

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 Eddie Meisner, Communications Coordinator  
 207-973-3290 or [meisner@maine.edu](mailto:meisner@maine.edu)  
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