



Process Document HRMS: Military Discharge Date

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|-------------------------|-----------------------------|
| File Name | Military Discharge Date.doc |
| Document Created | 11/6/2008 |
| Last Changed by | Ann M. Flood |
| Status | FINAL |

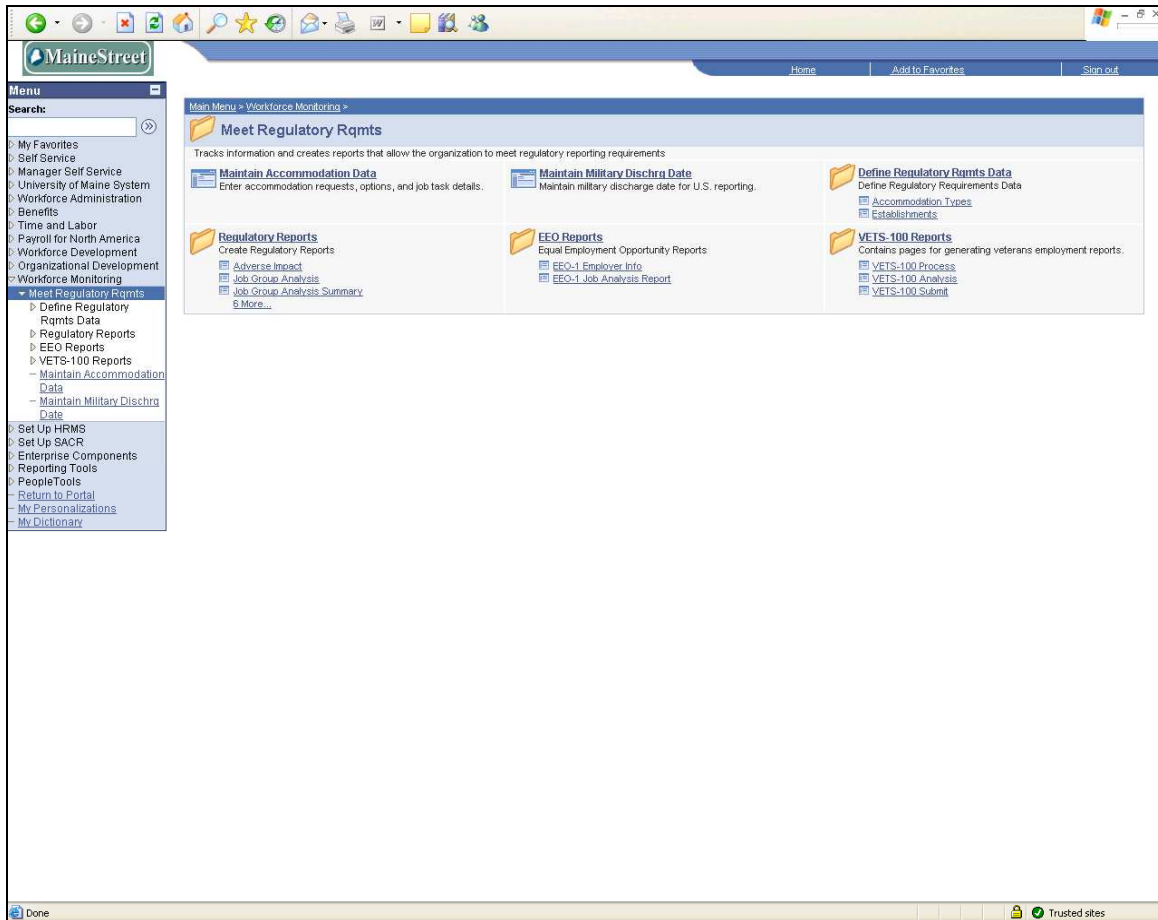
Military Discharge Date

Concept

Description: Use the Military Discharge Date panel to indicate discharge date if an employee is a veteran.



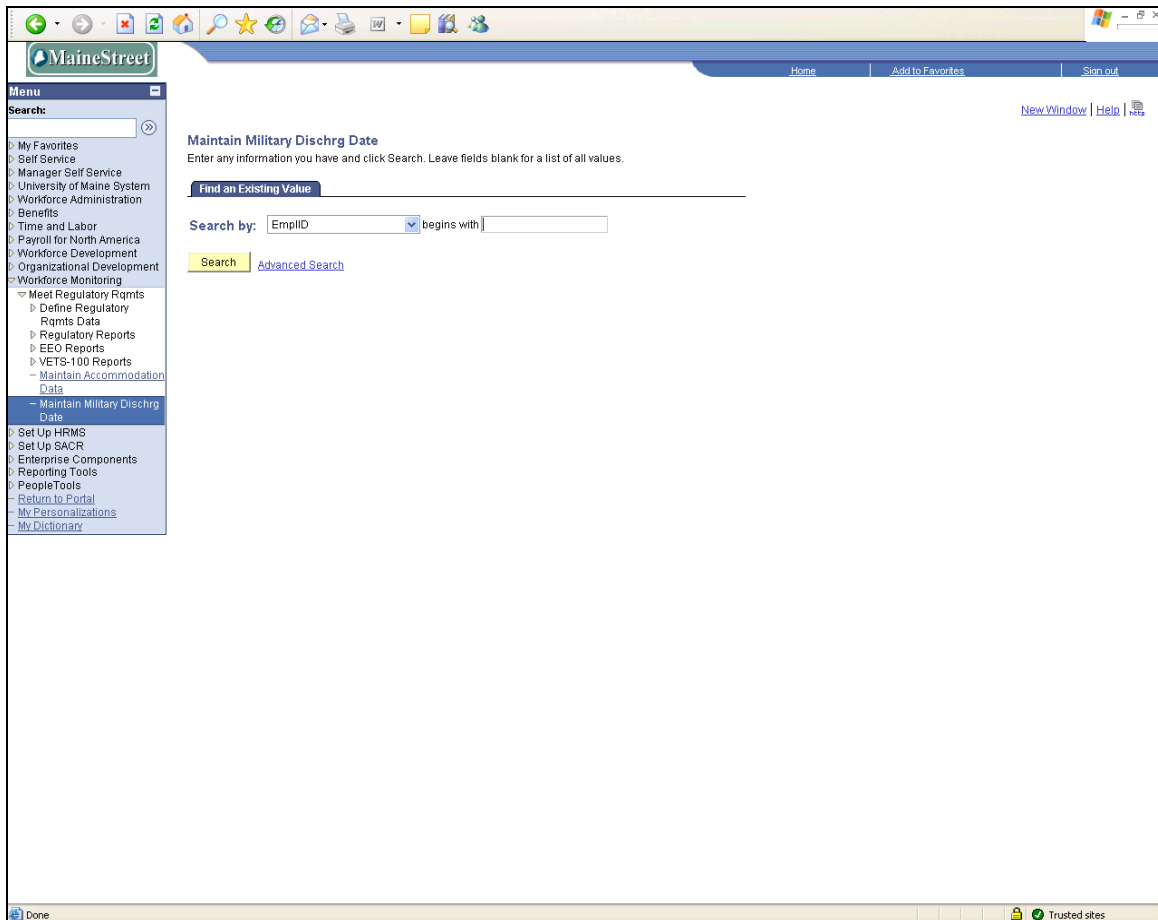
Navigation:



| Step | Action |
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|------|--------|

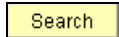
- | | |
|----|---|
| 1. | Click the Workforce Monitoring link. |
| 2. | Click the Meet Regulatory Rqmts link. |
| 3. | Click the Maintain Military Dischrg Date link. |

Procedure:



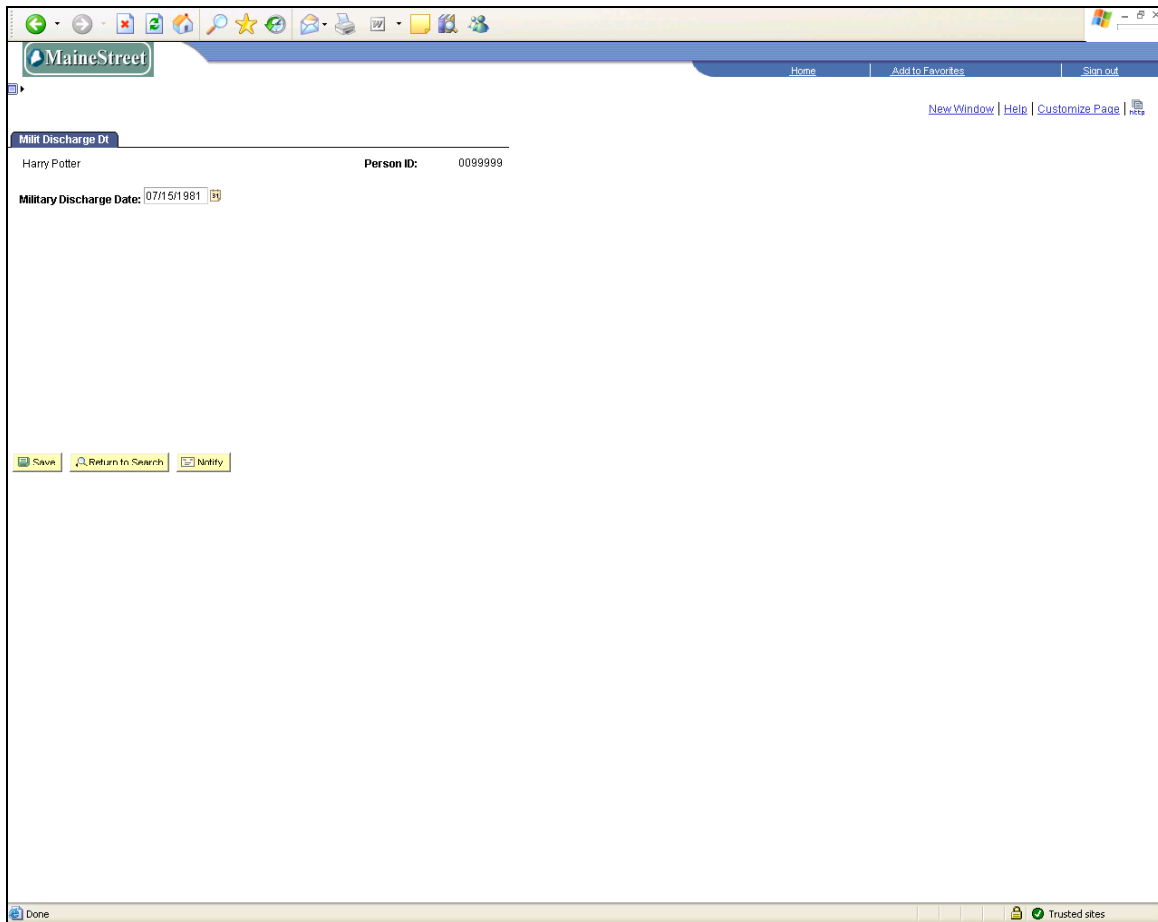
| Step | Action |
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4. Enter Employee's **EmplID**.
5. Click the **Search** button.



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| Step | Action |
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6. Enter **Military Discharge Date**.
7. Click the **Save** button.

