



# Employee Update

Issue No. 19

[www.maine.edu/system/pe/project\\_enterprise.php](http://www.maine.edu/system/pe/project_enterprise.php)

July 2006

## ISIS ↔ PeopleSoft

When the first modules of PeopleSoft's **Campus Solutions** are implemented in the University of Maine System, we'll be doing some—but not all—of our student administration work in PeopleSoft. We'll still do a lot of work in ISIS until the Student Records module is implemented in 2008. An interface will run between ISIS and PeopleSoft each night to keep them both up-to-date and in synch.

If you have gone through training, you're already aware of this, and you have an understanding about what goes where, when. Here's a brief refresher:

### Campus Community

**Use PeopleSoft to:** do Campus Community maintenance including address changes, citizenship info, ethnicity, and name changes from July 31 onward.

**Use ISIS to:** do Campus Community maintenance including holds/service indicators, immunization, residency status, and veterans' status until the Student Records module is implemented in 2008

### Admissions

**Use ISIS to:** do application data entry, application maintenance, application residency changes, admit/accept, confirm for Fall and Spring 2007 admission terms, and non-degree quick admits until Student Records is implemented in 2008.

**Use PeopleSoft to:** do all of the above admissions application data entry except quick admits for Summer 2007 and Fall 2007 admission terms and beyond. (Most of this Admissions work will be handled by the Shared Processing Center.)

Yes, it can all be a bit confusing. That's why we have the:

## Survival Guide: PeopleSoft / ISIS

This chart will help employees see at a glance what goes where for the time being. A larger version can be found at [www.maine.edu/pdf/SurvivalGuide.pdf](http://www.maine.edu/pdf/SurvivalGuide.pdf).

### PeopleSoft / ISIS Survival Guide

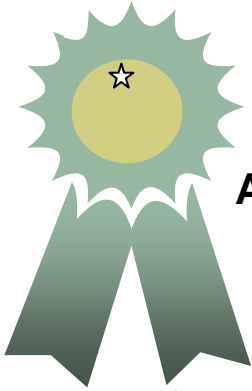


Item	Application Term of Entry			
	Fall 2006 (071, 0710)	Spring 2007 (072, 0720)	Summer 2007 (073, 0730)	Fall 2007 (081, 0810)
<b>Admissions Applications</b>				
Application Data Entry	ISIS/Campus	ISIS/Campus	PS/Center	PS/Center
Application Maintenance	ISIS/Campus*	ISIS/Campus*	PS/Center	PS/Center
Application Residency Changes	ISIS/Campus	ISIS/Campus	PS/Campus	PS/Campus
Admit/Accept	ISIS/Campus	ISIS/Campus	PS/Campus	PS/Campus
Confirm	ISIS/Campus	ISIS/Campus	PS/Campus	PS/Campus
Quick Admits (non-degree)	ISIS/Campus	ISIS/Campus	ISIS/Campus	ISIS/Campus
<b>Campus Community Maintenance</b>				
Address changes	PS	PS	PS	PS
Citizenship info	PS	PS	PS	PS
Ethnicity	PS	PS	PS	PS
Name changes	PS	PS	PS	PS
Holds/Service Indicators	ISIS	ISIS	ISIS	ISIS
Immunization	ISIS	ISIS	ISIS	ISIS
Residency status (new confirmed and continuing students)	ISIS**	ISIS**	ISIS**	ISIS**
Veterans status	ISIS	ISIS	ISIS	ISIS

\*All application data, including residency, will be entered in ISIS for Fall 06 and Spring 07. Bio-demo data changes will be maintained in PS.

\*\* Residency changes for new confirmed and continuing students must be maintained on the SQAP screen in ISIS.

# YoU ARE TERRIFIC



This is what **UAT** also means, but it really stands for **User Acceptance Testing**.

**UAT** is a critical step in implementing a new PeopleSoft module. The UAT process involves intensive testing of the new system by its end-users to ensure that everything works as planned and anticipated. Testers follow precise scripts that lead them through all of the business process that will

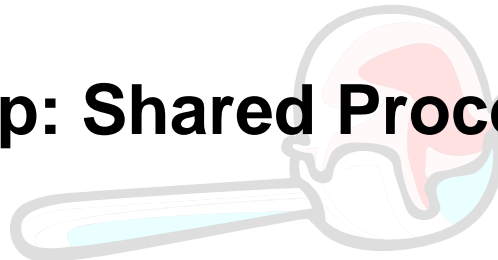
be used when the new system goes live.

**If you have been or will be participating** in User Acceptance Testing as a representative from your university, you know that it's an excellent opportunity to practice using the new system while helping the Project Enterprise team to identify any problems that need to be fixed before go-live.

And you also know that indeed, **yoU Are Terrific!** The many people involved with preparing this system for implementation—from the technical gurus to the campus IDP team members and all in between—truly appreciate the work done by the more than 60 User Acceptance Testers who come to Bangor from all of our universities to help in this effort.

If you have not been invited to be a tester this time, be patient. Student Records, Student Financials, and Financial Aid are just around the corner.

## The Scoop: Shared Processing Center Update



**Jon Henry**, Interim Director of the Shared Processing Center, has big news to report this month: **Janet Boucouvalas** has accepted the position of Data Operations Manager at the Center. Janet will serve as the Center's administrator of computer and software systems to (primarily) support the centralized function of admissions application processing for the University of Maine System. Janet comes to the Center from The University of Maine, where she worked in Admissions for more than 20 years, most recently as Information Systems Manager in the Admissions Office for the past six years.

The Center will be operational later this summer, and at that time will begin to receive, input and scan applications and credentials for the Summer and Fall 2007 semesters. Admission applications for Spring 2007 will still be entered into ISIS by local campuses. Other student services processes will be phased into the Center over time, with loan management for UMaine, UMF and UMM the first to join the Center. Loan services for the other campuses will be phased in during the Center's first year of operation, one university at a time.

In other SPC news, the Center Document Management Redesign Team (CDMART) has completed document imaging and drawer design for admissions application document management using the ImageNow system. Other functions for document management will be designed over time, once this initial plan for admissions has been completed.

CDMART meets regularly to determine the most efficient and effective methods for dealing with documents—both paper and electronic—that will arrive at the Center.





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## The People Behind the Project



Members of the interface team have been working collaboratively with representatives from each of the System universities since mid-December developing the interface that will run nightly between ISIS and PeopleSoft to keep all data that have been entered on each side current and in synch.

As you've read on page 1, we will sort of ease in to PeopleSoft. We'll begin to use PS for some business processes at the time of go-live, but we will continue to use ISIS for a number of tasks right up until implementation of Student Records in 2008. The only way we can use the two systems side-by-side is by having an interface that will move the data entered into ISIS over to PeopleSoft, and vice versa. For example, if a student's application is entered into PeopleSoft, after the interface runs, the necessary student data will also be available in ISIS (where the student's records and financial aid information will continue to reside until 2008) **without** duplicate entry of the info.

(L-R above) **Patrice Lastufka, Ursula Shufelt, Tony Storm, and Gary Lagasse** are making the interface and making it work.

## Take a walk on MaineStreet!



**MaineStreet** is the new name chosen for our on-line access for employees and students in the University of Maine System. This name was selected by the Project Enterprise Steering Committee from among 104 names submitted by 33 employees and students System-wide.

As time goes by, you'll see MaineStreet appear on our login portal and elsewhere. We'll use the term MaineStreet like this: "I need to log in to MaineStreet to enter my vacation time."

Or "Go to MaineStreet to change your mailing address."

**Employee Update** is published by Project Enterprise in the University of Maine System.  
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 Your comments are welcome.

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### And the winner is...

**Sandra Lord**, Administrative Assistant at the University of Maine at Farmington, suggested the winning name.

*Congratulations to Sandy, who is the recipient of a \$25 gift certificate to the UMF Bookstore, and thank you to the other 32 readers whose more than 100 suggestions—although not chosen—were both creative and very much appreciated!*