Navigating to the UMS Portal

1) Begin by typing http://myums.maine.edu into your web browser.

2) Enter the same credentials that you use for MaineStreet to log in to the UMS Portal.
   - Username: (ex:) firstname.lastname
   - Password: enter password

3) Once you log into the portal, it should look like the picture below. If it does not (most likely because you belong to an individual campus as well), follow these steps:
   - To navigate to the UMS employee section of the portal, click the “Communities” icon, and then select the UMS community.
4) Once you are in the UMS Community, use the Menu Bar to navigate to the desired page. Menu options have been designed to appear in the same order as on the current maine.edu website, for easier navigation.