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Evaluating ACG/SMART Eligibility

Concept

The Evaluate ACG/SMART Eligibility process applies the system delivered and/or user defined eligibility rules. Once a student has been judged eligible, the ACG/SMART award can be made, either manually or via packaging.

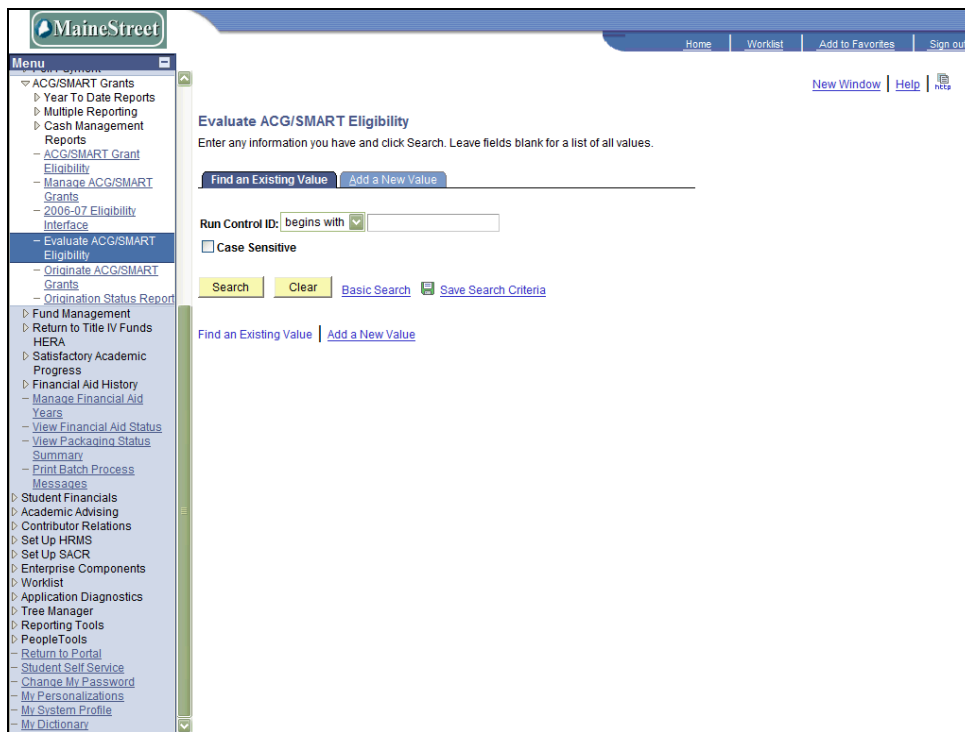
The ACG/SMART Grant Eligibility component can be used to review eligibility and manually set eligibility status on a student by student basis.

This topic covers the evaluation process and the manual component.

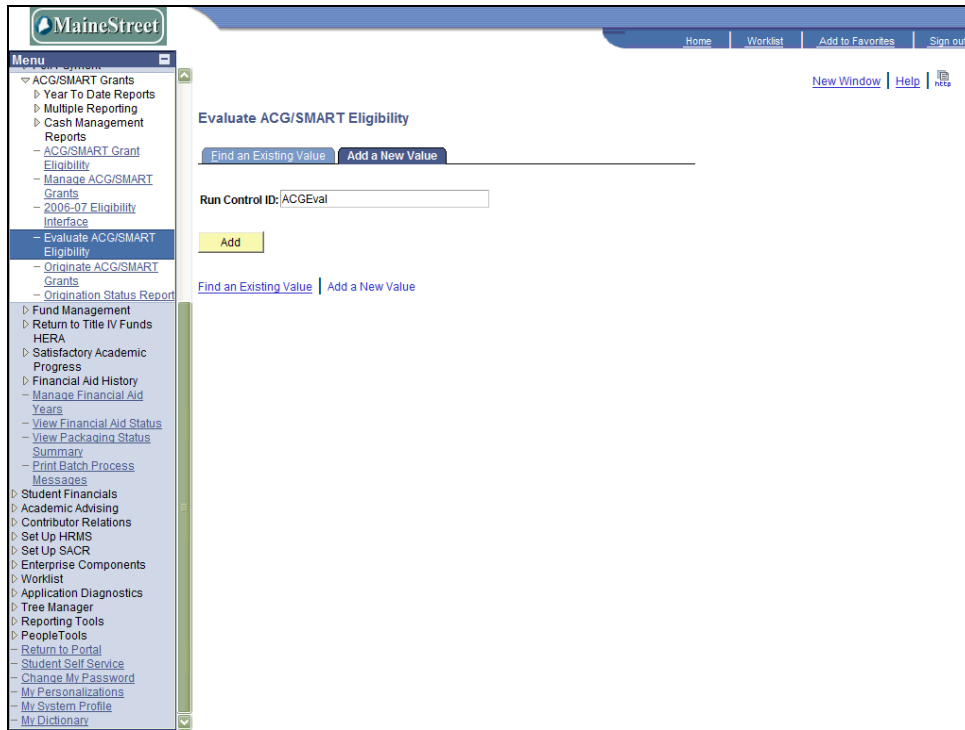
Procedure

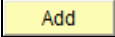
In order to award ACG or SMART to a student an eligibility record must exist for the student. To mechanically create an eligibility record, run the Evaluate ACG/SMART Eligibility process. This process evaluates students based on system delivered and user defined eligibility criteria.

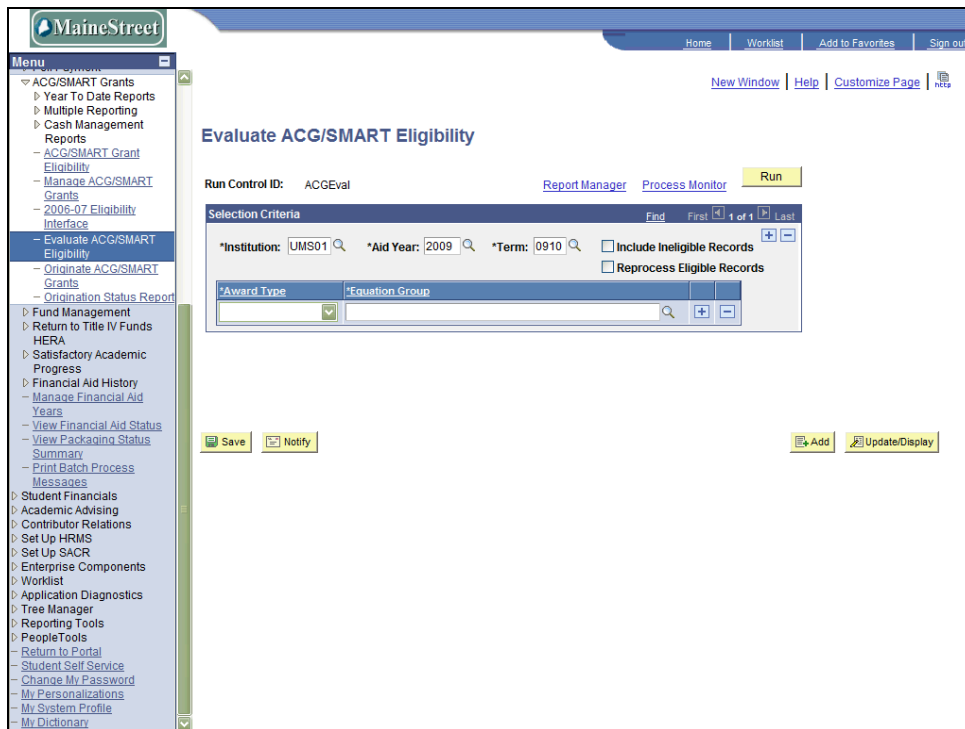
Step	Action
1.	Navigate: Financial Aid > ACG/SMART Grants > Evaluate ACG/SMART Eligibility.



Step	Action
2.	The evaluation process requires a Run Control ID. Either select an existing Run Control ID, or create a new one. To create a new one, click the Add a New Value tab. Add a New Value
3.	Enter a name for the Run Control ID.



Step	Action
4.	Click Add . 
5.	Specify the parameters for the evaluation process. Make sure the correct Institution , Aid Year and Term are entered.



6. Note the **Add a New Row** button on the right side of the **Selection Criteria** area. You can add rows for additional aid years and/or terms.

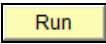
Select the **Include Ineligible Records** checkbox if you would like to re-evaluate students who were previously determined to be ineligible for an award.

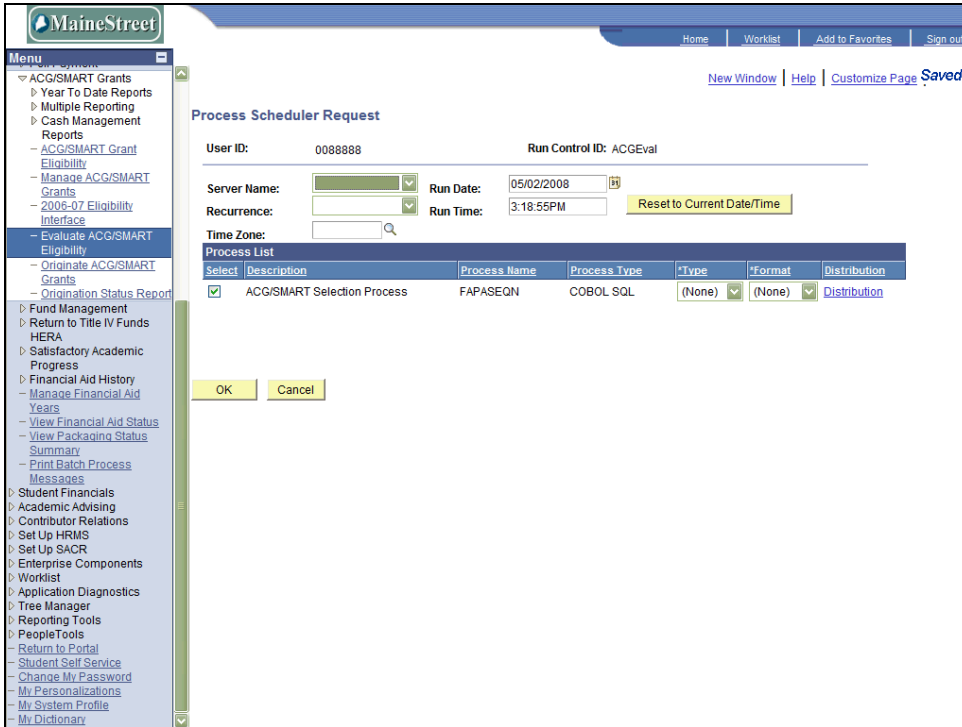
Select the **Reprocess Eligible Records** checkbox if you would like to re-evaluate students who were previously determined to be eligible for an award.

The process will automatically run for all award types using the delivered evaluation criteria. If an award type and equation group are selected the process will run through all equations in the chosen equation group in addition to the delivered evaluation criteria for that award type.

Use the **Award Type** pull down menu to select ACG 1, ACG 2, SMART 1 or SMART 2. Note the **Add a New Row** button to the right of the **Equation Group** field. You can use it to specify more than one award type for this term.

Select an **Equation Group** for each **Award Type**.

Step	Action
7.	Click Run . 



MaineStreet Home Worklist Add to Favorites Sign out

New Window Help Customize Page **Saved**

Process Scheduler Request

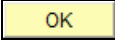
User ID: 0088888 Run Control ID: ACGEval

Server Name: Run Date: 05/02/2008

Recurrence: Run Time: 3:18:55PM

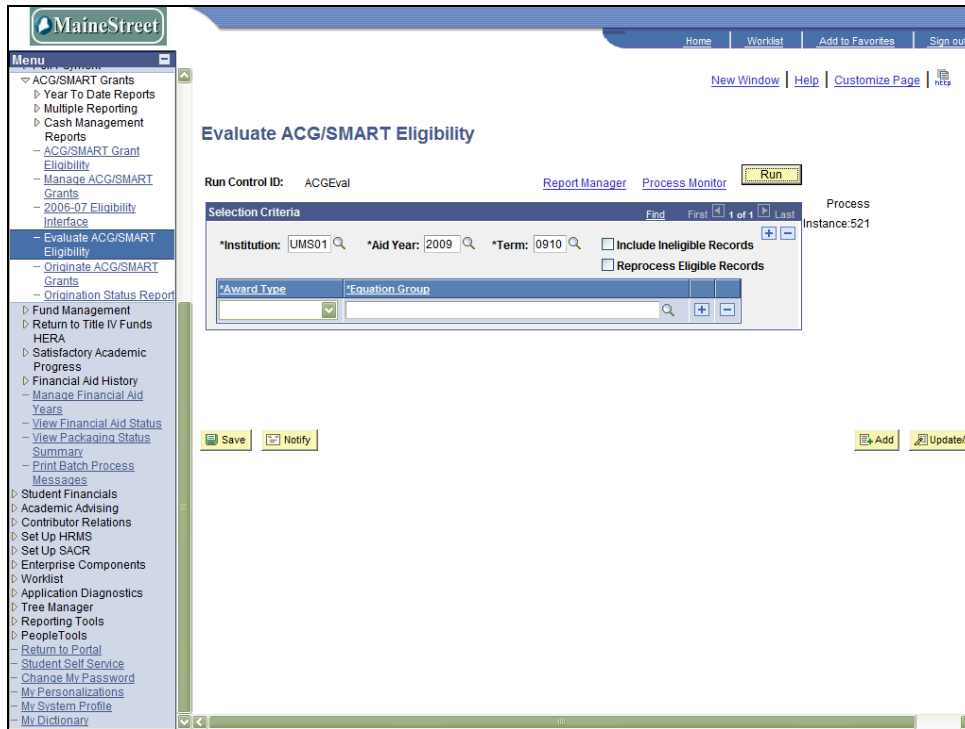
Time Zone:

Select	Description	Process Name	Process Type	*Type	*Format	Distribution
<input checked="" type="checkbox"/>	ACG/SMART Selection Process	FAPASEQN	COBOL SQL	(None)	(None)	Distribution

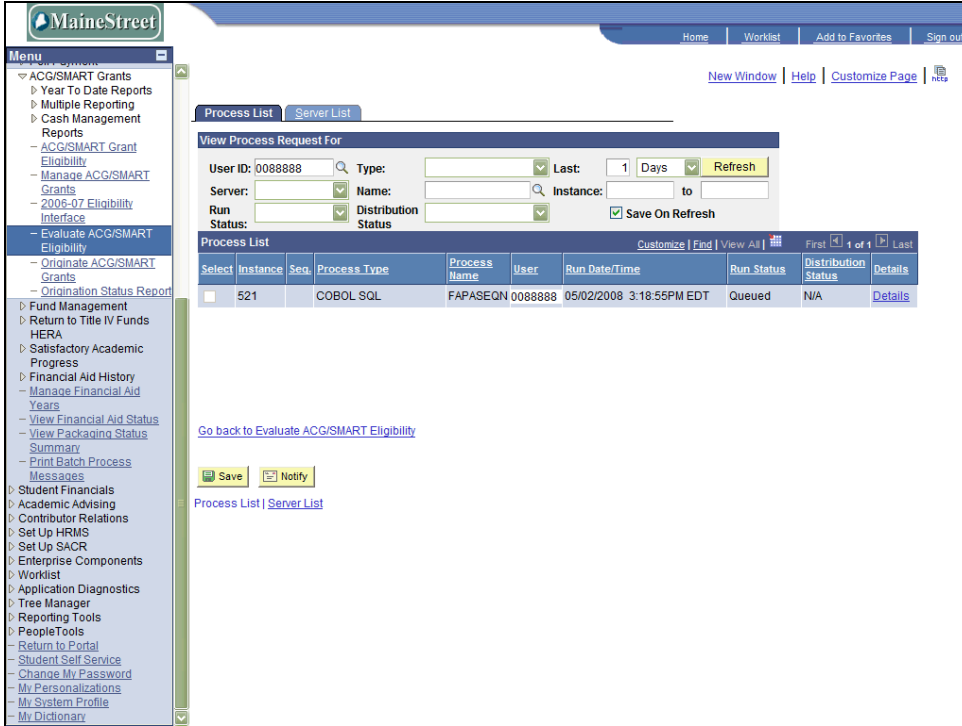
Step	Action
8.	Click OK . 

Process Document



Financial Aid: Evaluating ACG/SMART Eligibility-050208



Step	Action
9.	Click the Process Monitor link. Process Monitor



The screenshot shows the MaineStreet web application interface. On the left is a navigation menu with categories like 'ACG/SMART Grants', 'Fund Management', and 'Student Financials'. The main content area is titled 'View Process Request For' and contains several input fields: 'User ID: 0088888', 'Type', 'Last: 1 Days', 'Refresh', 'Server', 'Name', 'Instance', 'Run Status', and 'Distribution Status'. Below these fields is a 'Process List' table with columns: Select, Instance, Seq, Process Type, Process Name, User, Run Date/Time, Run Status, Distribution Status, and Details. The table contains one entry with Instance 521, Process Type COBOL SQL, Process Name FAPASEQN, User 0088888, Run Date/Time 05/02/2008 3:18:55PM EDT, Run Status Queued, and Distribution Status N/A. Below the table are buttons for 'Save' and 'Notify', and a link to 'Go back to Evaluate ACG/SMART Eligibility'.


Step	Action
10.	Click Refresh from time to time until the Run Status is <i>Success</i> and the Distribution Status is <i>Posted</i> . 
11.	Click the Details link. 

Process Document


Financial Aid: Evaluating ACG/SMART Eligibility-050208



Step	Action
12.	Click View Log/Trace . View Log/Trace



MaineStreet Home Worklist Add to Favorites Sign out

New Window | Help | Customize Page | 

Menu

- ACG/SMART Grants
 - Year To Date Reports
 - Multiple Reporting
 - Cash Management
 - Reports
 - ACG/SMART Grant Eligibility
 - Manage ACG/SMART Grants
 - 2006-07 Eligibility
 - Interface
 - Evaluate ACG/SMART Eligibility
 - Originate ACG/SMART Grants
 - Origination Status Report
- Fund Management
 - Return to Title IV Funds
 - HERA
 - Satisfactory Academic Progress
 - Financial Aid History
 - Manage Financial Aid Years
 - View Financial Aid Status
 - View Packaging Status Summary
 - Print Batch Process Messages
 - Student Financials
 - Academic Advising
 - Contributor Relations
 - Set Up HRMS
 - Set Up SACR
 - Enterprise Components
 - Worklist
 - Application Diagnostics
 - Tree Manager
 - Reporting Tools
 - PeopleTools
 - Return to Portal
 - Student Self Service
 - Change My Password
 - My Personalizations
 - My System Profile
 - My Dictionary

View Log/Trace

Report

Report ID: 511 Process Instance: 521 [Message Log](#)

Name: FAPASEQN Process Type: COBOL SQL

Run Status: Success

ACG/SMART Selection Process

Distribution Details

Distribution Node: DEV Expiration Date: 05/12/2008

File List

Name	File Size (bytes)	Datetime Created
Message Log	3,417	05/02/2008 3:19:41.000000PM EDT

Distribute To

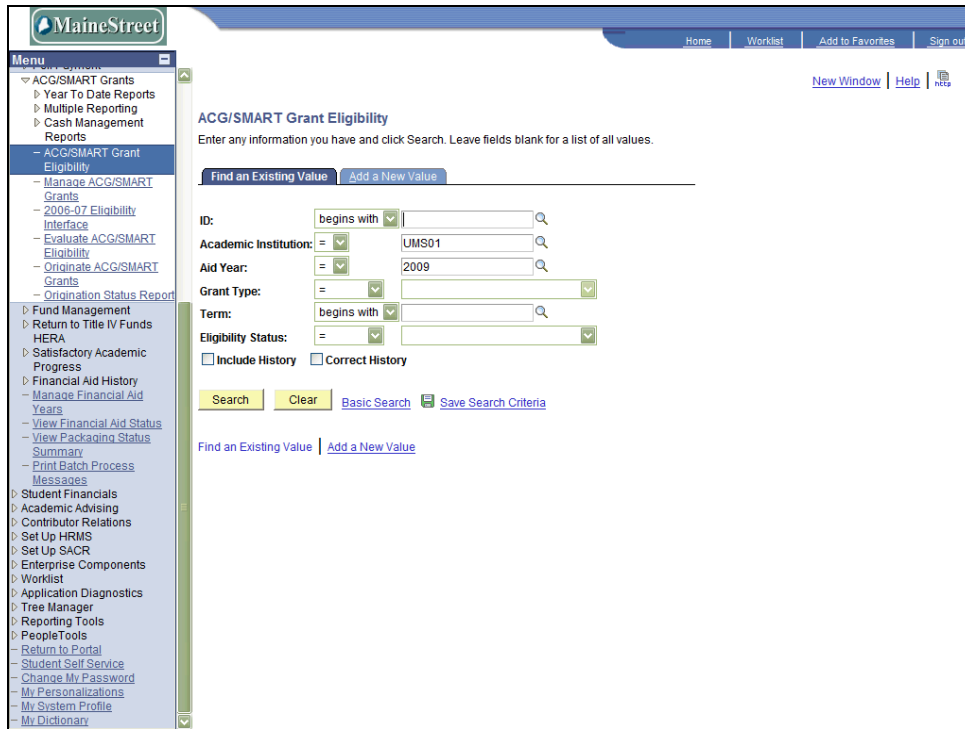
Distribution ID Type	Distribution ID
User	0088888

[Return](#)

Step	Action
13.	The Message Log contains a report on the number of eligibility records created and updated.
14.	To view the eligibility of a particular student, click the ACG/SMART Grant Eligibility link in the menu. <div style="border: 1px solid black; padding: 2px; display: inline-block;"> - ACG/SMART Grant Eligibility </div>

Process Document

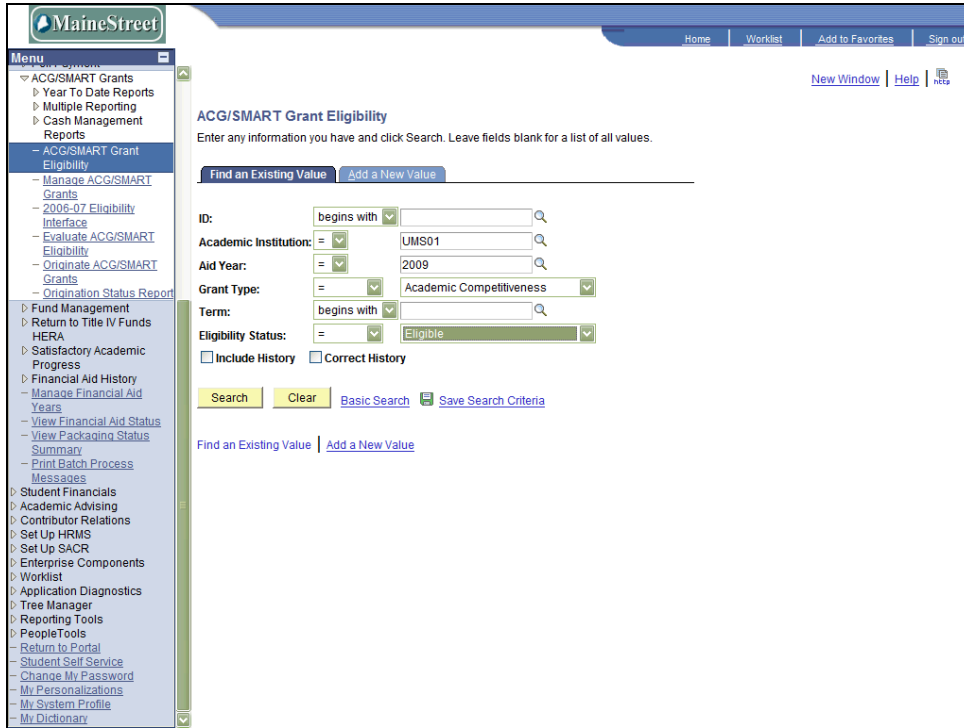
Financial Aid: Evaluating ACG/SMART Eligibility-050208



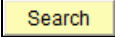
The screenshot shows the 'MaineStreet' application interface for 'ACG/SMART Grant Eligibility'. On the left is a 'Menu' with various options like 'ACG/SMART Grants', 'Fund Management', and 'Student Financials'. The main content area is titled 'ACG/SMART Grant Eligibility' and contains a search form. The form has the following fields and options:

- ID:** A dropdown menu set to 'begins with' followed by a text input field.
- Academic Institution:** A dropdown menu set to '=' followed by a text input field containing 'UMS01'.
- Aid Year:** A dropdown menu set to '=' followed by a text input field containing '2009'.
- Grant Type:** A dropdown menu set to '=' followed by a dropdown menu.
- Term:** A dropdown menu set to 'begins with' followed by a text input field.
- Eligibility Status:** A dropdown menu set to '=' followed by a dropdown menu.
- Checkboxes for **Include History** and **Correct History**.
- Buttons for **Search**, **Clear**, **Basic Search**, and **Save Search Criteria**.

Step	Action
15.	Enter search criteria. For example you can search for all students eligible for ACG. Click the Grant Type pull down menu.
16.	Select the Grant Type from the list.
17.	Use the Eligibility Status pull down to select students with a particular status.

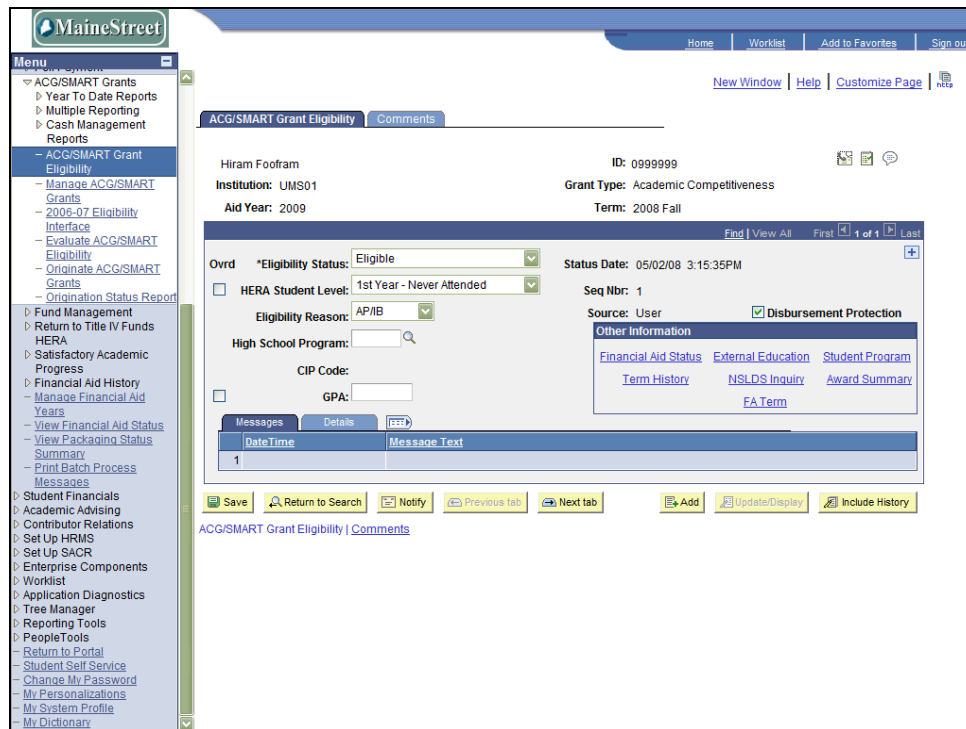


The screenshot shows the 'MaineStreet' web application interface. On the left is a navigation menu with categories like 'ACG/SMART Grants', 'Fund Management', and 'Student Financials'. The main content area is titled 'ACG/SMART Grant Eligibility' and contains a search form. The form includes fields for ID (set to 'begins with'), Academic Institution (set to 'UMS01'), Aid Year (set to '2009'), Grant Type (set to 'Academic Competitiveness'), and Term (set to 'begins with'). The Eligibility Status is set to 'Eligible'. There are 'Search', 'Clear', 'Basic Search', and 'Save Search Criteria' buttons. Below the form are links for 'Find an Existing Value' and 'Add a New Value'.

Step	Action
18.	Click Search . 

Process Document

Financial Aid: Evaluating ACG/SMART Eligibility-050208



Step	Action
19.	<p>In this example, one student was found. You may also use this page to manually set the Eligibility Status for a student. Add a new row, update the appropriate fields and use the Comments tab to enter a comment explaining your changes.</p> <p>Click Save to save the changes.</p> <p>Note the override (Ovrd) checkboxes that may be used to override the HERA Student Level and/or GPA if necessary.</p> <p>The Other Information area of the page contains several hyperlinks to view more information on the student.</p> <p>If the Evaluate ACG/SMART Eligibility process was run for the student the Messages section of the page will be populated based on eligibility results.</p>
20.	End of Procedure.