Entering Immunization Data

The MaineStreet Campus Community module allows immunization information to be stored on the “Immunization” and “Health Test” pages. This document covers the procedures for entering a student’s immunization and health test information.

Navigation

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<th>Step</th>
<th>Action</th>
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<tbody>
<tr>
<td>1.</td>
<td>From the Campus Solutions menu, click the <a href="#">Campus Community</a> link.</td>
</tr>
<tr>
<td>2.</td>
<td>Click the <a href="#">Personal Information (Student)</a> link.</td>
</tr>
<tr>
<td>3.</td>
<td>Click the <a href="#">Health Information (Student)</a> link.</td>
</tr>
<tr>
<td>4.</td>
<td>Click on the <a href="#">Immunizations and Health</a> link.</td>
</tr>
</tbody>
</table>
Step 5. On the **Immunizations and Health** page, enter look up criteria for the student.
### Step 6

On the **Immunization** page, you will enter information regarding the student's immunization data.

In the **Immunization** section of the page, enter or lookup and select **SHOTS** in the **Immunization** field.

### Step 7

Select the **Enter** key to enter the description.
## Step 8

In the **Immunization Criteria** section of the page, notice that you are viewing row 1 of 10 rows. On row 1, you will enter information about the **MMR** immunization.

Select the `Test Taken` radio button.

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<tr>
<td>8.</td>
<td>In the <strong>Immunization Criteria</strong> section of the page, notice that you are viewing row 1 of 10 rows. On row 1, you will enter information about the <strong>MMR</strong> immunization. Select the <strong>Test Taken</strong> radio button.</td>
</tr>
</tbody>
</table>
**Step** | **Action**
--- | ---
9. | In the *Date Taken* field, enter or look up and select the date the **MMR** immunization was taken.
10. | Press the **Enter** key to fill the field.
Step | Action
--- | ---
11. | Click the *Show next row* arrow to view the next row of data for immunizations.
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<tr>
<td>12.</td>
<td>On row 2, you will enter information about the MMR-w immunization. Select the <em>Test Taken</em> radio button.</td>
</tr>
<tr>
<td>13.</td>
<td>Enter or look up and select the date the MMR-2 immunization was taken.</td>
</tr>
<tr>
<td>14.</td>
<td>Press [Enter].</td>
</tr>
<tr>
<td>15.</td>
<td>Click the <em>Show next row</em> arrow to view row 3.</td>
</tr>
</tbody>
</table>
   Select the Test Taken radio button.

17. Enter the date the Tetanus/Diptheria immunization was taken in the Date Taken field.

18. Press [Enter].

19. It is not required to enter immunization data on the remaining rows 4 - 10.
   Click the Health Test tab.
Step | Action
--- | ---
20. | If the student has taken the **Titre** test, you will enter that information on the **Health Test** page.

If appropriate, click on the look up icon or enter **titre** in the **Health Test** field.

For this example, we’ll click the **Health Test** look up icon.

21. | Click on **TITRE** to select it.

22. | Click the **Immunization Compliance** tab.
23. The **Immunization Compliance** page is where you will enter the student's compliance status. By default, the **Compliance Status** is initially set to "Not in Compliance." To change the compliance status, you must add a new row.

Click the **Add a new row** button.
Step | Action
--- | ---
24. | By default, today’s date enters in the *Effective Date* field on the new row.

To change the compliance status, click on the drop-down arrow in the *Compliance Status* field.
### Step 25

Click on the appropriate compliance status to select it.

In this example, the student submitted their immunization record, so we will click on **Shots/Titres** to select it.

```plaintext
Shots/Titres
```

### Step 26

When finished, click the **Save** button.

```plaintext
Save
```
Step | Action
--- | ---
27. | End of Procedure.