

**UNIVERSITY OF MAINE SYSTEM
PRESIDENTIAL SEARCH COMMITTEE:
University of Southern Maine**

CHARGE TO THE COMMITTEE

The Presidential Search Committee, appointed to advise the Chancellor and Board of Trustees of the University of Maine System, is composed of representative members from the Board (3, one of whom serves as Chair), faculty (3), undergraduate student body (1), graduate student body (1, applicable only at universities where there are doctoral programs), academic administration (1), professional staff (1), classified staff (1), Board of Visitors (1) , and alumni(ae)/community (1). The Committee's Chair and spokesperson is Trustee Lyndel (Joe) Wishcamper.

The Presidential Search Committee is charged with recommending to the Chancellor, no later than December 31, 2007, an unranked list of at least two, but no more than four, individuals who, in the Committee's judgment, are well qualified to lead the University of Southern Maine as its next president, along with the committee's assessment of the candidates' strengths and weaknesses.

Actions essential to fulfilling the charge include:

- Adoption of operating procedures for the Committee to guide its tasks and decision-making;
- Adherence to a timetable which covers the entire time frame necessary to develop recommendations for the Chancellor;
- Adoption of a statement on preferred presidential characteristics—to be used as guidelines throughout the process, including characteristics articulated by the Board of Trustees and Chancellor in the Charge to the Committee;
- Active conduct of a national search, to develop a pool of well qualified candidates, and ensure that the process is open to persons of diverse backgrounds in conformance with all Equal Opportunity and Affirmative Action guidelines;
- Adoption of a strategy for handling public relations which includes progress reports to the Chancellor, the Board and the campus community;
- Through the committee Chair, maintaining contact with the Chancellor throughout the search;
- Conducting on-campus visits for finalist candidates to provide input from faculty, students, staff and other constituents;
- An adherence to conduct that recognizes the importance of privacy and confidentiality within the requirements of an open public search.

The Chancellor and Board of Trustees extend their gratitude to the members of the Presidential Search Committee for accepting this demanding and critically important assignment. Best wishes for the successful selection of a President.