Board of Trustees Meeting


Trustee Mullen, Chair, convened the meeting.

Citizen Comment. Citizen Comment is a time regularly set aside for comments from the public. No one signed up to speak at the meeting.

Acceptance of Minutes. On a motion by Trustee William Johnson, which was seconded by Trustee Dowe, the minutes for the Investment Committee on September 16, 2002, and December 5, 2002, Audit and Finance/Facilities Committees on October 23, 2002, and the Board and Committee meetings on December 12, 2002, were unanimously approved as presented.

Chair’s Agenda and Report. Trustee Mullen welcomed everyone and thanked President Peter Hoff for hosting the Board of Trustees. A special thank you was extended to Bill Dalton and his staff for there excellent service with the food and beverage details. Trustee Mullen also thanked Jeff Mills and Amos Orcutt for their roles with the Buchanan Alumni House.

Trustee Mullen stated that we should be proud of our accomplishments whether it be a new facility, a successful program or story of a student who has overcome adversity to get an education. For even in difficult times we have accomplished a great deal. Everyone is painfully aware of the budget crisis the state faces and the difficulties in our health care system with its financial implications. We are starting to become aware of challenges that will result from the difficulties being faced by an economic force as significant as the Great Northern Paper Company in Millinocket. Another force that will have as much if not more impact on what this University System will look like in the future will be making the Technical Colleges into the Community Colleges. We will support the efforts of the Governor and the Technical College System to make this work. This is about being part of a seamless system of higher education that benefits all citizens of the State of Maine regardless of their entry or exit point from that system. We also want to make no mistake that this has tremendous implications for every aspect of what we do going forward. It will affect our centers, sites, campuses, curriculums, course offerings, staffing,
collective bargaining, financial aide, transferability of credits, finances, computer systems, facilities, appropriations, and our structure. As we go about reengineering our role in Maine’s higher education system, we must think carefully about what our end result will be and do everything within our power to make that something the people of Maine will still be proud of. This is an opportunity for us to become more focused on quality. Poor quality rarely results in a feeling of pride, top quality always does. We have always rustled balancing access and quality. As a relative fulcrum in that balance movement, let’s make sure we shift our balance according and not be afraid to take bold steps.

**Chancellor’s Agenda and Reports.** Chancellor Westphal asked each of the Presidents’ to share some of the exciting things taking place on their universities.

**UM** - Peter Hoff, President of the University of Maine, outlined three important issues: increasing enrollments, the number of top notch students from Maine that are enrolled at UM, and the ice core research.

**UMA** - Charles Lyons, President of the University of Maine at Augusta, shared two issues that they are very proud of. The first was the Capital Campus program at Augusta reaching out to the State Government to be the primary providers for undergraduate education to State employees in their own building. The second topic was the dedication the UMA students. 83% of the student population is women and the average age is 35.

**UMF** - Theodora Kalikow, President of the University of Maine at Farmington, stated that they have recently received two accreditations. The first was from the New England Association of Schools and Colleges and the second was from the National Council for Accreditation of Teacher Education.

**UMFK** - Richard Cost, President of the University of Maine at Fort Kent, stated that next year will be the 125th anniversary as an institution and they are planning a year long celebration. UMFK’s enrollment has increased and they have received accreditation for their Nursing program.

**USM** - Richard Pattenaude, President of University of Southern Maine, outlined that the institution is on a mission, on task, and focused. They have broken ground for their new community education center and they have completed a $22.8 million capital campaign. USM has 85 thousand students enrolled in non-credit programs.

**UMM** - John Joseph, President of the University of Maine at Machias, stated that they have received a grant from the Maine Humanities Counsel to compile an oral history on an African American grave site from the revolutionary war in Machias. The addition to Dorward Hall is continuing and they hope to have the dorm ready for 50 additional students in the fall. They are continuing to enhance their community activities through the Sunrise Senior College program. This program has 50 seniors enrolled in classes at UMM.

**UMPI** - Chancellor Westphal stated that at the University of Maine at Presque Isle had significant budget cuts resulting in elimination of programs. However, enrollment is increasing and they are celebrating their Centennial.

Chancellor Westphal outlined some of the priorities the system is focusing on: high quality education, enhance our endowed chairs, and creating a balance across the state to be part of the fix to help eliminate the north/south controversy.
Committee Reports/Action.

Audit Committee – Trustee Fox, Chair, reported that the Committee met with the two final firms who will serve as the external auditors for the University of Maine System. The Committee agreed to forward to the full Board the recommendation to reappoint KPMG LLP as the System’s external auditors.

Student Affairs Committee – Trustee Prescott, Chair, reported that the Committee set their agenda for the March meeting which will include a review of the Student Conduct Code and an overview of changing demographics in the student affairs area.

Finance/Facilities Committee – Trustee McCrum, Chair, reported that the Committee agreed to forward to the full Board the approval of the proposed Environmental and Safety Policy 1002, as amended; the gift of 0.47 acres of land on Mosher Hill in Farmington; and the purchase of 11.5 acres of forest land in Bradley.

Investment Committee – Trustee Charles Johnson, Chair, reported that the Committee reviewed the large cap value manager for the endowment. Dodge & Cox and State Street Global Advisors provided formal presentations to the Committee. The Committee selected Dodge & Cox as the large cap value manager.

Academic Affairs Committee – Trustee Skinner, Chair, reported that the Committee reviewed the Academic Calendars and agreed to forward to the full Board the approval of the establishment of a Master of Science in Teaching at the University of Maine. During lunch Frank Leonard provided an overview of performing an Environmental Scan as the first step looking at the System’s environment.

Human Resources and Labor Relations Committee – Trustee Weston, Chair, reported that the Committee agreed to forward to the full Board for action the University of Maine System Compensation Philosophy and four appointments at the University of Maine - John Beacon, Assistant Provost; Rosemary Smith, Professor of Electrical and Computer Engineering with tenure; Janet Waldron, Vice President for Administration; and Robert White, Assistant Provost.

Consent Agenda. On a motion by Trustee McDowell, which was seconded by Trustee William Johnson, the following recommendations were unanimously approved by the Board:

Appointment of External Auditors. The Board of Trustees approved the appointment of KPMG LLP as the external auditors for fiscal years ending 2003 through 2007.

Honorary Degrees. The Board of Trustees approved the 2003 nominations for Honorary Degrees as presented.

Proposed Revision to Board of Trustee Policy 1002, Safety in the Workplace. The Board of Trustees approved the replacement of existing Board Policy 1002, Safety in the Workplace with the proposed Environmental and Safety Policy, as amended.

Gift of Land - Farmington. The Board of Trustees accepted with gratitude the gift of approximately 0.47 acres of land on Mosher Hill in Farmington from Thomas and Susan Eastler to be used as the site of an astronomical observatory, subject to completion of an acceptable Level I environmental assessment, approval by all regulatory agencies for use
of University property, approval of a zoning variance by the Town of Farmington, and approval of all documents by University Counsel.

**Purchase of 11.5 Acre Lot of Forest Land in Bradley.** The Board of Trustees approved the purchase of 11.5 acres of forest land in Bradley adjacent to the Penobscot Experimental Forest and adjacent to the 1,250 acres of forest land recently purchased by the University of Maine System through the Lands Account at the University of Maine System Office. The purchase of this additional parcel of land will be made with money that is still available from the sale of the Demeritt Forest land to the City of Old Town.

**Establishment of a Master of Science in Teaching at the University of Maine.** The Board of Trustees approved the establishment of the Master of Science in Teaching at the University of Maine.

**University of Maine System Compensation Philosophy.** The Board of Trustees adopted the University of Maine System Compensation Philosophy as a statement of values and principles for employee compensation.

**Appointments for Trustee Approval.** The Board of Trustees approved the appointments at or above the level of Dean or equivalent as recommended by the Chancellor, as follows:

- John Beacon, Assistant Provost, UM
- Rosemary Smith, Professor of Electrical and Computer Engineering with tenure, UM
- Janet Waldron, Vice President for Administration, UM
- Robert White, Assistant Provost, UM

**Information Items.** The following items were included in the agenda for information only:
- Setting the Student Affairs Committee Agenda for 2002-2003
- State Funded Research Annual Report
- Annual Grants and Contracts Report
- FY2002 Student Financial Aid Annual Report
- Update on the Budget
- Performing an Environmental Scan
- Academic Calendars
- Board Agenda Calendar
- Summary of Current Statistics

**Date of the Next Meeting.** The next meeting of the Board of Trustees will be March 23-24, 2003, at the University of Maine at Presque Isle.

Adjournment

Ellen Doughty for
J. Kelley Wiltbank, Clerk