Board of Trustees Meeting


Trustee George Wood, Chairpro-tem, convened the meeting.

1. Citizen Comment. Citizen Comment is a period during the Board meeting regularly set aside to receive input from the public.

   David Hubley of the Allagash Alliance Group thanked UMFK President Charles Lyons and the Board of Trustees for proposing to rebuild the environmental studies camp at a location beyond the one-mile zone set by the Allagash Advisory Committee.

   Brooks Stoddard, Linda Murray, David Neal, Aimee Wadsworth, James Schildroth, Leo Marcus, Petra Fogie, Deidra Constanty, J. Monaghan, Kathryn Feely, Judith Harvie, Roger Richmond, Liz Libby, Valerie Howard, Peter Bethanis, and Bob Hayford, with written statements from Stewart Brecher, Cynthia Howard, and Aimee Wadsworth, spoke in support of the art and architecture programs currently offered at the University of Maine at Augusta. Strong sentiment was expressed that the programs should not be discontinued.

2. Acceptance of Minutes. The minutes for March 16, 22, 23; and April 14, 1998 were ACCEPTED as presented.

3. Chair’s Remarks and Agenda. Trustee Wood thanked UMA President Owen Cargol and the campus community for their hospitality during the Board’s stay. Trustee Wood also announced that Faculty Representative Sheila Bennett had resigned from the Board, and that Graduate Representative Mitschka Hartley, having completed his two-year term, was attending his last meeting.

   · Report of Nominating Committee. On motion of Trustee Donald McDowell, Chair of the Nominating Committee, which was seconded, the Board of Trustees approved the following slate of officers for 1998-99: Sally Vamvakias, Chair; and James Mullen, Vice Chair.

   · Tribute to Richard Eustis. Trustee James Mullen read the following tribute to Richard Eustis, Associate Chancellor for Facilities, who is scheduled to retire on June 30, 1998: Richard Eustis has served the University of Maine and the University of Maine System for nearly forty years. He will retire as Associate Vice Chancellor of Facilities on June 30, 1998.
In October 1958, Dick was appointed as Assistant to the Maintenance Engineer at the University of Maine. A native of Strong, he had graduated from Maine three years earlier with a degree in civil engineering and serviced three years in the Army. Dick’s employment history at UM shows a series of promotions reflecting professional advancement and increased responsibilities.

In November 1969, the University System Board of Trustees approved the establishment of a Central Engineering Services Office and authorized the transfer of three engineers from the Orono Campus to the System Office. In April 1970, Dick was selected as Assistant Director of Physical Facilities.

Four years later, Dick was promoted to Director of Physical Facilities effective July 1, 1974. In 1976, Dick served a brief tour as Acting Vice Chancellor for Administration. His position then became Assistant Vice Chancellor for Administration and Director of Physical Facilities and later Associate Vice Chancellor for Facilities.

Throughout his service Dick has worked with all the System universities, through slim times and times of growth, to maintain the physical assets of the University System. He has been a steward of the public’s facilities and a valued colleague to staff throughout the System. In addition to overseeing engineering, construction, and maintenance activities, the Facilities Department under Dick’s leadership has been responsible for University insurance coverage, occupational safety, and compliance with hazardous waste materials regulations. The work done by Dick has affected all of us in some way. Most campuses have buildings that Dick helped build or acquire, most recently Dick was honored at the ribbon-cutting ceremony at USM for his help in seeing that project through to completion. Future generations of students, faculty and Maine residents will benefit from Dick’s work.

During his career, Dick has been active in his profession in addition to his University responsibilities. In 1973, he was awarded the President’s Award from the Maine Chapter of the Construction Specifications Institute. He was elected president of that group in 1975. Dick also served as national president of CSI. He was key in expanding CSI from primarily an architects society to a national organization for architects, engineers and the construction community. Engineering education is a particular interest for Dick, and through his work CSI became the lead society in coordinating National Engineering Week.

The Board of Trustees of the University of Maine System is grateful to Richard A. Eustis for his many years of dedicated and capable service and wishes all the best in retirement to Dick and his wife Libby.

4. Chancellor’s Report and Agenda. Chancellor Terrence MacTaggart spoke to the Bond Referendum and its impact state-wide. He also thanked the Allagash Alliance Group spokesperson David Hubley for his kind remarks.

5. Consent Agenda. On motion of Trustee Mullen, which was seconded, the following resolutions were adopted as presented:

- **FY99 Tuition and Mandatory Fees.** The Board approved the FY99 Law School tuition rates and the FY99 annual mandatory fees as presented.

- **Acceptance of Gifts, Grants and Awards.** The Board accepted with gratitude all gifts, grants
and awards listed under the date of May 18, 1998.

- **Revenue Bond Request.** The Board authorized the Chief Financial Officer/Treasurer on behalf of the University of Maine System to issue revenue bonds for the capital projects as presented and approved the “Issuance of Revenue Bonds” document.

- **Purchase of Sigma Chi Fraternity House.** The Board authorized the purchase of the Sigma Chi Fraternity House from the Rho Rho Chapter House Association for the price of $425,000, contingent on prior approval by University Legal Counsel of all related documents.

- **Increase in Funding for Memorial Union Expansion, UM.** The Board authorized an increase in funding for the Memorial Union Expansion to $10.2 million, with the additional $1.4 million coming from Campus Bookstore and Campus Living funds, unrestricted campus funds, and private donations, with internal loans used as ‘bridge financing’ until pledged donations are received.

- **Lewiston/Auburn College Parking Expansion, USM.** The Board authorized the construction of additional parking at Lewiston-Auburn College at a cost not to exceed $100,000, with funding for the construction coming from tuition revenues generated by Lewiston-Auburn College students.

- **Appointment, Chief Financial Officer, UM.** The Board approved the appointment of Mr. Robert A. Duringer as Chief Financial Officer at the University of Maine for a three-year term, effective June 1, 1998.

- **Appointment, Henry W. Saunders Distinguished Professor, UM.** The Board approved the appointment of Dr. William D. Ostrofsky as Henry W. Saunders Distinguished Professor of Hardwood Silviculture at the University of Maine for a five-year term, effective July 1, 1998.

- **Appointment, J. Larcom Ober Chair, UM.** The Board approved the appointment of Dr. Adriaan R. P. van Heiningen as J. Larcom Ober Chair and Professor of Chemical Engineering at the University of Maine for a five-year term, effective August 31, 1998, and as recommended by the departmental peer committee, that Dr. van Heiningen’s appointment as Professor of Chemical Engineering be with tenure. However, the actual effective date of the award of tenure will be delayed to coincide with Dr. van Heiningen’s receipt of the appropriate immigrant visa status consistent with a tenured appointment.

- **Appointment, Director of Equal Opportunity, UM.** The Board approved the appointment of Dr. Evelyn S. Silver as Director of Equal Opportunity at the University of Maine for a three-year term, effective June 1, 1998.

- **Appointment, Godfrey Distinguished Visiting Professor of Law, USM.** The Board approved the appointment of Professor Thomas Shaffer as the Edward S. Godfrey Distinguished Visiting Professor of Law at the University of Maine School of Law for the period August 31, 1998, through December 31, 1998.

- **Appointment, Dean, Law School, USM.** The Board approved the appointment of Professor Colleen Khoury as Dean of the University of Maine School of Law for a five year term effective June 30, 1998.

- **Compensation Adjustment for Non-Represented Employees.** The Board approved the recommendations of the Chancellor for compensation adjustments for non-represented employees.
6. **Finance.** Trustee John DiMatteo, Chair of the Finance Committee, reported for the Committee and asked the Chancellor to comment on the Biennium Plan.

   - **Biennium Plan.** Chancellor MacTaggart said that the biennium plan is the two-year financial plan which couples operating budgets with priorities. The System Administration is still working with analysts and constituent groups in finalizing the plan. At the July meeting, the Trustees will receive a preliminary, near-final document, and then they will be asked to approve a final document at their September meeting. The State appropriated portion is taken to the Governor and Legislature for approval and the System is looking at such things as inflationary base increase, additional investments in technology, student access funding, as well as the full funding of the R & D proposal recommended by the bipartisan legislative R&D Committee.

   - **Revenue Bond Request.** At Trustee DiMatteo’s request, Chief Financial Officer Russell Smith briefly commented that the Legislature recently allowed the University of Maine System to increase its bonding capacity from $27 million to $100 million. Of the current $28 million request, $20 million was previously approved in 1996. With this request, UMS will have issued $50 million of the $100 million authorized.

7. **Physical Plant.** Trustee James Mullen, Chair of the Physical Plant Committee, reported for the Committee.

   - **1998 Capital Plan.** Trustee Mullen reported that the Committee had heard an extensive presentation of the 1998 Capital Plan at its meeting earlier in the day. He said that excellent work had been done by the Chief Financial Officers and Facilities Officers from each campus who put together a five-year plan reflecting an attempt to prioritize needs in the capital asset area. The document will be reviewed and revised every two years and will become the basis for future bonding and borrowing requests. He said he hopes it will give the System a better understanding of its future maintenance and spending needs.

8. **Audit Committee.** Trustee Jim Caron, Chair of the Audit Committee, reported that over the last six months the Committee reviewed competitive bid proposals for outside auditors. The current collaboration between KPMG Peat Marwick and Baker Newman and Noyes is the choice of the Committee to conduct both the 2000 and 2001 audits.

   - **Reappointment of External Auditors.** The Board reappointed KPMG Peat Marwick and Baker Newman & Noyes as the University System’s independent public accountants for fiscal years 2000 and 2001, with fees not to exceed $104,500 and $109,000 respectively, including out-of-pocket expenses.

9. **Academic Affairs & Student Affairs.** Trustee Wickham Skinner, Chair of the Academic Affairs Committee, reported for the Committee.

   - **Aspirations Initiative Update.** Trustee Esther Rauch briefed the Board on a workshop which had taken place on April 25 which she and Trustee Wood had hosted at the System Offices. Civic and community leaders came from as far away as Caribou in the north and York County in the south. The attendees had received material in advance of the meeting bringing them up-to-date on what had been learned from previous forums and then spent time in various groups discussing how to move forward. The result of the meeting is that two of the civic groups who were represented, particularly the Leadership Maine group and the Federated Women’s Clubs, agreed to partner with the University System for a “next
step”. While the configuration is unclear at present, it will involve mentoring students through the application and college visitation process, helping them find financial resources, and having information available at local libraries about each of the colleges in the University of Maine System. Volunteers from the Federated Women’s Clubs have offered to help prospective students and their parents with the process. Andrew Hamilton of Leadership Maine and Judy Horan of WLBZ Television lead the workshops. Ms. Horan was so impressed with the workshop discussions that she featured Trustee Wood in a t.v. segment on Career Day activities at the Civic Center in Bangor. Trustee Rauch said she felt encouraged with the enthusiasm of the people who participated with the Trustees and who want to move along with the Board in the next step in the project. She thanked the Board for their encouragement and invited their participation in future activities.

Trustee Wood expressed concern that the words “gather data” as a heading in the information report included with the background materials has been over used and that the System should be using the words “share data”. He said a great deal of information has already been accumulated and needs to be disseminated. Trustee Rauch said that the people who attended the workshop are “starting from where they are” and moving on to actually assist people in taking the next steps in acquiring an education. She said the goals of the group are short, specific, timely, and measurable.

- **Electronic Transfer Guide**. Trustee Skinner reported on the unveiling of the electronic transfer guide whereby students can go to the world wide web to gain information about the interchangeability of courses. He noted the work of President Theo Kalikow’s committee, Vice Chancellor Huseman and her assistant, Katherine Weber. He said the transfer guide is a major resource for students.

Trustee Bennett Katz expressed satisfaction that the transfer issue had eased. He asked what recourse a student has if s/he gets bad advising from a faculty member. Vice Chancellor Huseman said that the issue is handled on each campus by an academic appeals process. Trustee Katz also mentioned the high ratio of students to advisor and how that bears on the quality of advice the student receives. Vice Chancellor Huseman replied that the campuses are currently working on advising and retention process by having a mentor program whereby a popular program will have trained peer advisees. She said that campuses are working on strategies for students to have multiple sources of support. Trustee Katz said he hoped there would be a review of campus advising which would result in a report to the Board. President Pattenaude spoke to the many advising tools currently in place System-wide and said that people are paying attention and the situation is getting better.

10. **Committee of the Whole**. Trustee James Mullen reported for the Committee. He said that the Board needed a way to measure how it is doing and Chancellor MacTaggart led them in a discussion of key indicators.

- **Key Indicators**. Chancellor MacTaggart reported that the measures of defining whether the Board is doing well or not is to assemble a work team that will meet over the summer and into the fall. He said he hopes to bring back to the Board a set of indicators under the headings of academic quality, access, and financial management and actually implement the process in January of 1999.

11. **Information Items**. The following information items were included in the background materials:

- Construction Status Report
12. Date of next Meeting. The next meeting of the Board of Trustees will be held on July 13, 1998, at the University of Maine System Offices in Bangor.

On motion of Trustee Wood, which was seconded, the meeting was adjourned.

Sandra F. Johnson for
Mary Ann Haas, Clerk